



**Effective Date:** December 3, 2020

## Sector Guidance – Indoor Recreation and Indoor Fitness Establishments

**Authority:** Executive Order No. 20-66, ORS 433.441, ORS 433.443, ORS 431A.010

**Applicability:** This guidance applies to:

- indoor recreation and indoor fitness establishments; and
- the general public, leagues, trainers, coaches, officials, players and spectators, K-12 and collegiate athletics while participating in or using indoor recreation and indoor fitness establishments.

**Note:** Senior centers are not allowed to operate regardless of the designated risk level of the county in which the establishment is located.

**Enforcement:** To the extent this guidance requires compliance with certain provisions, it is enforceable as specified in Executive Order 20-66, paragraph 10.

**Definitions:** For purposes of this guidance, the following definitions apply:

- “Full-contact sports” means sports that involve a requirement or substantial likelihood of routine, sustained close proximity or physical contact between participants, and includes but is not limited to football, rugby, wrestling, cheerleading, basketball, hockey, dance, water polo, men’s lacrosse, unless the sport is played by rules that eliminate the requirement or substantial likelihood of routine, sustained close proximity or physical contact between participants.
- “General-use pools” means large pool facilities including but not limited to municipal swimming pools and community center pools.
- “Indoor recreation and fitness establishments” means indoor recreation and fitness locations including but not limited to gyms, indoor courts and indoor pools where indoor recreation and fitness activities occur such as indoor recreational sports, indoor K-12 sports, indoor collegiate sports, indoor personal training and indoor dance.
- “Limited-use pools” means pools that are operated in connection with a companion facility, such as an apartment complex, hotel/motel, private club, association or organizational camp where the pool is limited to residents, patrons or members.
- “Minimal- and medium-contact sports” include but are not limited to softball, baseball, soccer, volleyball, women’s lacrosse, flag football.

- “Outdoor” means any open-air space including any space which may have a temporary or fixed cover (e.g. awning or roof) and at least seventy-five percent of the square footage of its sides open for airflow.
- “Non-contact sports” include but are not limited to tennis, swimming, golf, cross-country, track and field, sideline/no-contact cheer and dance.

As general guidance, smaller groups are safer than larger; outdoor locations are safer than indoor locations; sports that can ensure distance of six (6) feet or more are safer than those that require closer contact; and shorter duration is safer than longer. Indoor recreation and fitness establishment operators need to consider all these factors as they plan to return to play and activities.

**Full-contact sports are prohibited at this time.** Training and conditioning, such as weightlifting, running drills and intra-squad scrimmaging, cannot include full contact of any kind.

## K-12 school sports

Participation in physical activity is vital to the health and well-being of young people. This guidance is intended to provide opportunities for physical activity while reducing risk of transmission of COVID-19. K-12 sports should proceed in accordance to the individual school’s operational blueprints and this guidance. Refer to [ODE guidance for reopening to in-person instruction](#).

## Operations:

**Indoor recreation and indoor fitness establishments are required to:**

- Review and implement [Statewide Mask, Face Covering, Face Shield Guidance](#).
  - Ensure all individuals are complying with [Statewide Mask, Face Covering, Face Shield Guidance](#).
  - A mask, face covering or face shield is not required when it is not feasible, such as when swimming or when taking a shower. The face covering is meant to protect other people in case you are infected. People can spread COVID-19 to others even if they do not feel sick.
- Ensure that any outside spaces created for or used for services or operations comply with the definition for “outdoor”. **If a space does not meet the definition of outdoor, then the services or operations will be considered indoor and therefore must comply with the requirements and guidance for indoor operations.**
- Ensure all facilities and equipment are safe to operate and are in good condition after any extended closure. Maintenance and operations manuals and standard operating procedures should guide this work.
- Close water fountains, except for those designed to refill water bottles in a contact-free manner.
- Keep saunas and steam rooms closed.
- Keep drop-in childcare closed.
- Refer to and apply the [Statewide Reopening Guidance for Youth Programs](#) for any children and youth programs.

- Post [clear signs](#) listing COVID-19 symptoms, asking individuals with symptoms to stay home, and listing who to contact if they need assistance.
- Post [clear signs](#) about the mask, face covering, or face shield requirements.
- Use [signs](#) to encourage physical distancing throughout facility, including but not limited to reception areas, locker rooms, and near popular equipment.
- Ensure that ventilation systems operate properly. Increase air circulation and ventilation as much as possible by opening windows and doors. In indoor spaces, fans should only be used when windows or doors are open to the outdoors in order to circulate indoor and outdoor air. Do not open windows and doors if doing so poses a safety risk to employees, children or customers.
- Establish one-way traffic flow, where possible, for equipment circuits, tracks, etc. Use signs to direct one-way flow of traffic.
- Provide handwashing stations or hand sanitizer (60-95% alcohol content) throughout the facility for use by employees and clients.
- Refer to [Eating and Drinking Establishments Guidance](#) for information about food handling and distribution as applicable.
- Communicate all policies and facilities information to individuals, as applicable, prior to resuming indoor recreation and reopening fitness establishments.
- Review and implement [General Guidance for Employers and Organizations](#).

**To the extent possible, indoor recreation and indoor fitness establishments should, but are not required to:**

- Consider having indoor fitness establishments or indoor recreation time by appointment to limit number of people in the facility. Encourage use during non-peak times as determined and publicized by facility management.
- Consider offering virtual fitness classes, especially for persons at higher risk for severe COVID-19 complications such as people over 60 or with underlying medical conditions.
- Strongly encourage clients to bring their own filled water bottles with them to the facility.
- Permit activities consistent with emergency response activities, including training for emergency personnel, even in a county where, based on the designated risk level, the activity would not be permitted. If such activities do take place, OHA requirements and guidance still apply.

**If operating a pool, indoor recreation and indoor fitness establishments are required to:**

- Comply with [OAR 333, Division 60](#).
- Require staff (including lifeguards<sup>1</sup>) to wear a mask, face covering or face shield when NOT in the water.

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<sup>1</sup> The [Oregon Administrative Rules](#) that regulate pools in Oregon have different requirements for each type of pool. For example, most limited use pools do not require a lifeguard. If your facility is not required to have a lifeguard, you may disregard that part of the guidance.

- For indoor spa pools, limit the use of the pool to one household unit at a time. Operators may consider scheduling reservations in 15-minute increments.

## Distancing and Occupancy:

### Indoor recreation and indoor fitness establishments are required to:

- Limit maximum capacity based on the [designated level of risk](#) for the county in which the indoor recreation or indoor fitness establishment is located.
- Ensure that physical distancing of at least six (6) feet between individuals is maintained at all times.
- Consider holding recreation and fitness activities or classes outdoors if it can be done safely, when it does not violate any local ordinances, and when participants and instructors can maintain six feet of physical distance.
- As applicable, limit exercise equipment stations to those located at least six (6) feet apart. If equipment cannot be moved to facilitate physical distancing, it must be blocked from being used.
- As applicable, space out player equipment to prevent players from coming into direct contact with one another.
- For one-to-one personal training, maintain six (6) feet of physical distance between trainer and client. Trainer and client should thoroughly wash hands with soap and warm water or use hand sanitizer (60-95% alcohol content) immediately before and after appointment.
- Inform participants, visitors and customers that members of the same party can participate in activities together and do not have to stay six (6) feet apart.
- Assign a physical distancing monitor to ensure compliance with all distancing requirements, including at entrances, exits, restrooms and any other area where people may gather.
- Develop a plan to limit the number of individuals admitted into indoor recreation and fitness establishments so that six (6) feet of physical distancing can be maintained. Operators may consider requiring reservations to limit the number of individuals in the pool area.
- When multiple indoor recreation or fitness events occur at the same indoor recreation or fitness establishment at the same time, indoor recreation and fitness operators are required to:
  - Ensure staff, participants and spectators for indoor recreation or fitness events do not share space, including but not limited to restrooms, hallways, concession stands.
  - Clean and sanitize commonly touched surfaces, such as door handles, between subsequent indoor recreation or fitness events.
  - Ensure that high-traffic areas such as entrances, exits, check-in tables, restrooms and concession areas, are cleaned and sanitized between subsequent indoor recreation or fitness events.
    - ◆ If staff, participants and spectators at the same indoor recreation or fitness events share a restroom, leave entrance/exit doors open, if possible, and ensure that commonly touched surfaces such as stall door handles and faucets are regularly cleaned and sanitized.

**To the extent possible, indoor recreation and indoor fitness establishments should:**

- Stagger arrival and departure times for individuals to minimize congregating at entrances, exits and restrooms to follow required physical distancing requirements.
- Encourage one-way flow with marked entrances and exits, but do not block egress for fire exits. Use signs to direct one-way flow of traffic.
- Consider placing clear plastic or glass barriers in front of reception counters, or in other places where maintaining six (6) feet of physical distance between employees and clients is more difficult.
- Assign designated areas for individuals, when not participating, to ensure physical distancing is maintained.

**If operating a pool, indoor recreation and indoor fitness establishments are required to:**

- Alter pool deck layouts to ensure individuals can keep six (6) feet of physical distance.
- If using the pool for lap swim, design and implement a plan so that individuals enter and exit the pool on opposite ends and maintain six (6) feet of physical distance between one another. Prohibit the gathering of people within the facility, including at the ends of lanes.
- Designate a waiting area for individuals that allows for six (6) feet physical distancing.

## **Locker Rooms:**

**If the indoor recreation and indoor fitness establishment operators allow locker room use, they are required to:**

- Develop and implement a plan to limit the number of individuals using showers and changing rooms at the same time.
- Develop and implement a plan to keep at least six (6) feet of physical distance between people.
- Ensure that the locker room does not exceed maximum occupancy. Use the total square footage of the locker room to determine the maximum occupancy of the locker room based on a minimum of 35 square feet per person.
- Assign a physical distancing monitor to ensure individuals follow all physical distancing requirements, including at entrances, exits, restrooms and any other area where people may gather.

## **Cleaning and Disinfection:**

**Indoor recreation and indoor fitness establishments are required to:**

- Thoroughly clean all areas of fitness-related organization prior to reopening after extended closure. Use disinfectants that are included on the [Environmental Protection Agency \(EPA\) approved list](#)<sup>2</sup> for the SARS-CoV-2 virus that causes COVID-19.
- As applicable, require individuals to wipe down all equipment (e.g., balls, weights, machines, etc.) immediately before and after each use with a disinfectant provided by the gym that is included on the EPA-approved products for the SARS-CoV-2 virus that causes COVID-19. A solution of 70%-95% alcohol content is also acceptable.
- Frequently clean and disinfect work areas, high-traffic areas, and commonly touched surfaces.
- Encourage individuals to bring their own hand sanitizer for personal use. Indoor recreation and indoor fitness establishment operators are encouraged to provide handwashing stations and/or hand sanitizer.
- Thoroughly clean restrooms at least twice daily and ensure adequate sanitary supplies (e.g., soap, toilet paper, 60-95% alcohol content hand sanitizer) throughout the day. Indoor recreation and indoor fitness establishment operators may consider using a “one-in-one-out” policy, where only one individual is permitted within the restroom at one time.

**If operating a pool, indoor recreation and indoor fitness establishments are required to:**

- Thoroughly clean all areas of pool and sport courts prior to reopening after extended closure. Specifically, for pools:
  - Prevent Legionella: If a facility has been closed for a prolonged period:
    - ◆ Flush your water system, both hot and cold water. The purpose of flushing is to replace all water inside building piping with fresh water.
    - ◆ Flush until the hot water reaches its maximum temperature.
    - ◆ Care should be taken to minimize splashing and aerosol generation during flushing.
    - ◆ Other water-using devices, such as ice machines, may require additional cleaning steps in addition to flushing, such as discarding old ice. Follow water-using device manufacturers’ instructions.
- Have maintenance staff or a pool maintenance company regularly check the pool recirculation equipment for proper operation and disinfectant levels prior to the opening of the pool.
- Prohibit lifeguards from cleaning and sanitizing while on duty.

**To the extent possible, indoor recreation and indoor fitness establishments should, but are not required to:**

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<sup>2</sup> <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>

- Strongly encourage clients to wash hands with soap and water for 20 seconds and/or use hand sanitizer (60-95% alcohol content) immediately before and after their recreation or fitness activity as well as several times during the session.
- Flush water pipes weekly while the building is vacant and prior to resuming normal building use. Stagnant water in pipes can create conditions that favor the growth and spread of Legionella and other harmful bacteria (see [Guidance for Reopening Building Water Systems after Prolonged Shutdown](#)).

## Contact Tracing:

### Indoor recreation and indoor fitness establishments are required to:

- Record participant, visitor and customer contact information, date and time of indoor recreation or indoor fitness establishment use. If there is a positive COVID-19 case associated with the indoor recreation or indoor fitness establishment, public health officials may need the business to provide this information for a contact tracing investigation. Unless otherwise required, this information may be destroyed after 60 days from the session date.

### To the extent possible, indoor recreation and indoor fitness establishments should, but are not required to:

- Screen participants, visitors and customers prior to start of the indoor recreation or indoor fitness establishment session such as asking:
  - Have you had a new or worsening cough?
  - Have you had a fever?
  - Have you had shortness of breath?
  - Have you been in close contact with anyone with these symptoms or anyone who has been diagnosed with COVID-19 in the past 14 days?

If the participant, visitor or customer responds “yes” to any of the screening questions, ask them to return home and wait to return to the facility until all symptoms, including fever have been resolved for at least 24 hours without medication, or at least 14 days after contact with a person with a cough, fever, or diagnosed with COVID-19.

- Strongly encourage a participant, visitor or customer exhibiting symptoms of illness to immediately leave the facility and not return until at least 24 hours after symptoms have resolved without medication.
- Strongly encourage participants, visitors and customers at higher risk for severe COVID-19 complications (persons over age 65 or with underlying medical conditions) to continue to stay home to reduce their risk of exposure.

## Training and Playing:

### Indoor recreation and indoor fitness establishments are required to:

- Ensure that there is only the minimal or medium contact among participants needed to play the game.
- Prohibit handshakes, high fives, fist/elbow bumps, chest bumps and group celebrations.

**To the extent possible, indoor recreation and indoor fitness establishments including leagues, teams, coaches and officials should, but are not required to:**

- Encourage players to use only their own equipment when feasible. Avoid or minimize equipment sharing, when feasible.
  - Some critical equipment may not be available to each player. When it is necessary to share critical or limited equipment, all surfaces of each piece of shared equipment must be cleaned and disinfected frequently, as appropriate for the sport (e.g. between players, sets, periods, or games). Use disinfectants that are included on the [Environmental Protection Agency \(EPA\) approved list](#) for the SARS-CoV-2 virus that causes COVID-19.
  - Clean all equipment that directly contacts the head, face and hands with extra attention and detail.
- Allow only trainers, coaches and players to attend practices to ensure physical distancing and prevent people from gathering.
- Schedule enough time between practices and games so all people from a previous practice can leave the premises before the next group enters. This minimizes gathering at entrances, exits and restrooms while providing sufficient time to sanitize the facilities/equipment.
- Require individuals to enter the premises through a designated entrance and exit through a designated exit. Do not block fire exits.
- Encourage staff, players and spectators to stay outside of the premises (e.g. in vehicles) until scheduled practice or play time. This allows people to leave the premises before entering and minimizes gathering.

## **Travel**

Out of state travel may increase the likelihood of disease transmission. Long haul flights, including domestic, in and of themselves, pose a moderate risk of transmission. Of greater concern, and subsequently higher risk, is the increased exposure during transit at airports.

**If athletes are traveling to or from an indoor recreation and indoor fitness establishment, they are required to:**

- Limit exposure to those outside the travel unit during transit:
  - All members of a travel unit including drivers, if on a bus or in a car, must wear a mask, face shield or face covering and ensure a minimum of three (3) feet between passengers within the travel unit.
  - Limit travel to those who have been in regular contact and are considered essential personnel (i.e., athletes, coaches, medical staff).
- Air travel
  - When able, consider charter flights instead of commercial air travel. Commercial air travel should be on a carrier with robust infection control methods and enforcement of universal masking requirements.



- Carry hand sanitizer that contains 60-95% alcohol content at all times and use it frequently.
- Wear masks or face coverings at all times and minimize removal for eating or drinking.
- Avoid traveling on the same private plane with a different team.
- Document the names of all passengers including the driver, pilot and flight staff, along with the date and time of the trip and the vehicle number/license, if applicable.
- Allow drivers to transport multiple travel units if wearing a mask and sanitizing hands before and after each driving each group. Vehicles must be cleaned between transport of each travel unit following [transportation guidelines](#).
- If experiencing COVID-19 symptoms, contact health care provider for testing.
- Cooperate with Local Public Health Authority, if contacted, for purposes of contact tracing.

**To the extent possible, athletes traveling to or from an indoor recreation and indoor fitness establishment should, but are not required to:**

- Self-quarantine for 14 days upon return to Oregon the individual has traveled out of state for recreational purposes or as part of an athletic traveling team.
- Travel and play the same day to avoid overnight stays, when feasible. For overnight stays or same-day travel, prepackaged meals or room service should be considered. If restaurant dining is the only option, consider take-out food or outdoor eating as alternatives.

## **Additional Resources:**

- [Signs you can post](#)
- [Statewide Mask, Face Covering, Face Shield Guidance](#)
- [OHA General Guidance for Employers and Organizations](#)
- [CDC's Guidance for Administrators in Parks and Recreational Facilities](#)

**Document accessibility:** For individuals with disabilities or individuals who speak a language other than English, OHA can provide information in alternate formats such as translations, large print, or braille. Contact the Health Information Center at 1-971-673-2411, 711 TTY or [COVID19.LanguageAccess@dhsosha.state.or.us](mailto:COVID19.LanguageAccess@dhsosha.state.or.us)