



# Oregon School Activities Association

25200 SW Parkway Avenue, Suite 1  
Wilsonville, OR 97070

503.682.6722 fax: 503.682.0960 <http://www.osaa.org>



## Officials Registration & Certification Timeline

### OFFICIAL REGISTERS

- Consents to background check
- Completes all registration steps
- Pays the registration fee



*Immediately*



Email with registration confirmation and receipt of payment is sent from ArbiterSports



Added to local group/association in ArbiterSports



Online tests and clinics are available (*rules exam/concussion*)



*Within 24 Hours*



Email confirmation is sent once free digital rule book is available on the NFHS Rules App



OCEP Principles certification option, "Interscholastic Officiating" course, on NFHS Learning Center discount available



*1 to 3 Business Days*



Background checks are submitted every work day by noon to initiate the screening (*may take up to 3 days to process*)



**Registered** badge appears once background check clears (*previous officials may clear faster than new officials*)



*3 to 5 Business Days*



Officials packet is shipped with a tracking number (*mail batches are processed every 2-3 business days*)



Email confirmation with tracking number is sent once registration has been processed in a mail batch



Packet may take 2 to 3 days to be delivered via USPS (*undeliverable packets may be returned to the OSAA office due to incomplete or invalid addresses which will delay packets*)

### 2020-21 Registration Fees:

Football .....	\$74.00
Volleyball.....	\$74.00
Soccer.....	\$67.00
Basketball.....	\$74.00
Wrestling.....	\$74.00
Baseball.....	\$58.00*
Softball.....	\$58.00*

\*Spring 2020 rules books will be the same for spring 2021. Baseball/softball packets will not include rules / case books. Officials wanting to order baseball / softball rules / case books can do so from the OSAA Corner Store, [www.osaa.org/shop](http://www.osaa.org/shop).



The process continues on the next page.

**OFFICIAL TAKES THE ONLINE OSAA RULES EXAM**

- Completes the entire rules exam on ArbiterSports



**OFFICIAL TAKES THE ONLINE OSAA CONCUSSION COURSE**

- Successfully completes the "Understanding Concussions – What Officials Need to Know" training course via ArbiterSports
- Must be completed once during the current membership year (August – June)
- Must be the OSAA's concussion online training course
- Also available in Spanish



*Immediately*



Official is certified to officiate OSAA sanctioned contests at the sub-varsity level (*or higher, based on test score and/or OCEP*)



The official's individual **Monitor Eligibility** report will reflect their completed requirements



*Within 12 Hours*



**Sub-Varsity, Varsity, or Playoff** eligibility badge will appear in ArbiterSports (*script runs every 12 hours to award badges*)

Level of certification depends on exam score and OCEP certification status:

< 75% on the Rules Exam	<b>Sub-Varsity</b>
≥ 75% on the Rules Exam	<b>Varsity</b>
≥ 90% on the Rules Exam + OCEP Principles Certified + OCEP Playoff Certified	<b>Playoff</b>

*(Note: only the highest level of eligibility badge will be displayed in ArbiterSports)*

**OSAA Athletic Officials Handbook Rule 4-2:**

In order to officiate any level of OSAA sanctioned contest, including jamborees, officials must at a minimum complete the following items every year: register with the OSAA, pass a criminal conviction history screening, complete the online OSAA concussion course, and take the relevant OSAA sport rules examination.

**20-21 Officials Registration and Testing Dates**

	FALL	WINTER	SPRING
Registration/Testing Opens	Mon. 7/13/2020	Mon. 9/21/2020	Mon. 1/11/2021
Test Review Opens	Mon. 8/17/2020	Mon. 11/16/2020	Mon. 3/1/2021
First Contest/Jamboree Dates	Thurs. 8/27/2020	Wed. 12/2/2020	Mon. 3/15/2021
Registration Closes	Fri. 9/25/2020	Fri. 1/22/2021	Fri. 4/23/2021
Testing Closes	Fri. 10/23/2020	Fri. 2/19/2021	Fri. 5/21/2021



For more information and resources for officials, visit [www.osaa.org/officials](http://www.osaa.org/officials)



NFHS Rules Book App  
[www.osaa.org/officials/rules](http://www.osaa.org/officials/rules)