

# Emergency Action Plan Worksheet – Student Response Team

Coach/Advisor Name:

Activity:

Level:

## 1 911 TEAM

### CALL 911

**CALL 911. Explain emergency. Provide location.**

	PRACTICE	EVENTS
Closest Phone		
EMS Access Point		
Street Intersection		
Student 1		
Student 2		

**MEET AMBULANCE at EMS Access Point. Take to victim.**

	PRACTICE	EVENTS
Entry Door/Gate		
Student 1		
Student 2		

**CALL CONTACTS. Provide location and victim's name.**

	NAME	CELL
Athletic Trainer		
Athletic AD		
Student 1		
Student 2		

## 2 CPR/AED TEAM

### START CPR

1. Position person on back.
2. Put one hand on top of the other on middle of person's chest. Keeping arms straight, push hard and fast, 100 presses/minute. Let chest completely recoil after each compression.
3. Take turns with other responders as needed

Coach	
Student 1	
Student 2	
Student 3	

### WHEN AED ARRIVES, TURN IT ON AND FOLLOW VOICE PROMPTS

1. Remove clothing from chest.
2. Attach electrode pads as directed by voice prompts.
3. Stand clear while AED analyzes heart rhythm.
4. Keep area clear if AED advises a shock.
5. Follow device prompts for further action.
6. After EMS takes over, give AED to Athletic Administrator for data download.

## 3 AED TEAM

### GET THE AED

	PRACTICE	EVENTS
Closest AED		
Student 1		
Student 2		

### GET THE ATHLETIC TRAINER

Typical location		
Student 1		
Student 2		

**CALL 911 for all medical emergencies.  
If unresponsive and not breathing normally, begin CPR and get the AED.**

## 4 HEAT STROKE TEAM

	PRACTICE	EVENTS
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Tub Location		
Water Source Location		
Ice Source Location		
Ice Towel Location		
Student 1		
Student 2		

### PREPARE TUB DAILY

	PRACTICE	EVENTS
Student 1		
Student 2		

1. Remove equipment/excess clothing. Move to shade.
2. Immerse athlete into cold ice water tub, stir water.  
\*If no tub: cold shower or rotating cold, wet towels over the entire body
3. Monitor vital signs.
4. Cool First, Transport Second.
  - a. Cool until rectal temperature reaches 102°F if ATC or MD is available.
  - b. If no medical staff, cool until EMS arrives.

# Emergency Action Plan Worksheet – Event Staff

Activity:	Location:
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## 1 911 TEAM

CALL 911		
CALL 911. Explain emergency. Provide location.		
	EVENTS	
Closest Phone		
EMS Access Point		
Street Intersection		
MEET AMBULANCE at EMS Access Point. Take to victim.		
	EVENTS	
EMS Access Point		
Street Intersection		
CALL CONTACTS. Provide location and victim's name.		
	NAME	CELL
Athletic Trainer		
Athletic AD		
Principal		

## 2 CPR/AED TEAM

START CPR	
<ol style="list-style-type: none"> <li>1. Position person on back.</li> <li>2. Put one hand on top of the other on middle of person's chest. Keeping arms straight, push hard and fast, 100 presses/minute. Let chest completely recoil after each compression.</li> <li>3. Take turns with other responders as needed</li> </ol>	
Responder 1	
Responder 2	
Responder 3	
WHEN AED ARRIVES, TURN IT ON AND FOLLOW VOICE PROMPTS	
<ol style="list-style-type: none"> <li>1. Remove clothing from chest.</li> <li>2. Attach electrode pads as directed by voice prompts.</li> <li>3. Stand clear while AED analyzes heart rhythm.</li> <li>4. Keep area clear if AED advises a shock.</li> <li>5. Follow device prompts for further action.</li> <li>6. After EMS takes over, give AED to Athletic Administrator for data download.</li> </ol>	

## 3 AED TEAM

GET THE AED	
	EVENTS
Closest AED	
GET THE ATHLETIC TRAINER	
Typical location	

**CALL 911 for all medical emergencies.**  
**If unresponsive and not breathing normally, begin CPR and get the AED.**