



## Oregon School Activities Association

25200 SW Parkway Avenue, Suite 1  
Wilsonville, OR 97070  
503.682.6722 <http://www.osaa.org>



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**TO:** Superintendents, Principals and Athletic Directors

**FROM:** Kyle Stanfield, Assistant Executive Director  
Gibby Reynolds, IT Systems Administrator

**SUBJECT:** Update on the Proceedings of the Reimbursement Review Task Force

The Reimbursement Review Task Force held its first meeting via Zoom on September 26. The Task Force will be utilizing a virtual format for all meetings that allows both Task Force members and those seeking to provide input the option of participating via webinar. This Task Force was put together by the OSAA Executive Board at the request of the OSAA State Championship and Budget Committees.

After introductions, the group received a review of the charges from the OSAA Executive Board and a review of the timeline. The reviews were conducted by OSAA Executive Director Peter Weber and Assistant Executive Director Kyle Stanfield.

The Task Force began the meeting by reviewing the current OSAA Reimbursement Formula and the processes the OSAA uses to calculate reimbursement. The OSAA provided a seasonal breakdown and examples of how reimbursement is calculated by activity/school/season. On average the OSAA reimburses member schools \$850,000 per year for travel expenses per the current formula. The staff then reviewed the changes to the reimbursement formula over time and described the differences between team, individual, and activity reimbursement.

The second part of the reimbursement that the Task Force will review is the event management expenses the OSAA sends member schools for hosting playoff games. In 2021-22 the OSAA reimbursed host schools more than of \$150,000. The Task Force will review all aspects of payments to these schools for these contests.

From the conversation with the nine-person committee, it was evident that each district uses and views reimbursement very differently. Even the role a person has within a school (coach, Athletic Director, Principal, Superintendent) provides varying responses. The current balancing act the Executive Board and committees deal with is between the experience for the student-athlete and access to state championships vs. the cost to put on those quality events and who covers those costs. The rise in costs for state championship facilities and overhead also impact member schools similarly.

After the review, the Task Force asked the staff to collect the following information to review:

- Surrounding states reimbursement policies (if reimbursement is provided. If no reimbursement is provided, how are they structured).
- Simulate if activities were reimbursed exactly like team sports
- Look at varying mileage levels increases
- Review the increase in inflation over past decades to see how our current rates compare
- Provide examples of when travel days and event length are different due to distance travelled

The Task Force is looking for feedback from the membership these issues. The Task Force will gain feedback from the Delegate Assembly and keep the Executive Board regularly updated on their progress. Future meeting dates will be released once determined with the goal to complete work prior to the April Budget Committee meeting.

The Task Force appreciates your support and encourages your participation in this process. Please do not hesitate to contact Kyle Stanfield ([kyles@osaa.org](mailto:kyles@osaa.org)) at the OSAA if you have any questions or to provide feedback.

The Task Force Roster, charge to the Task Force, and updated information are available at the OSAA website:  
<https://www.osaa.org/governance/task-forces#reimbursement>