



## **ADMINISTRATIVE INFORMATION**

Additional information is available on the OSAA website, <http://www.osaa.org/activities/cho>

1. **EMERGENCY PLAN:** In the event of an emergency, natural disaster, fire, war, etc. that forces postponement or cancellation of an OSAA State Championship event, information will be posted to the home page of the OSAA website (<http://www.osaa.org>) and distributed to statewide media outlets.

2. **OSAA LIVE MOBILE APP:** [www.osaa.org/app](http://www.osaa.org/app)



The OSAA Live mobile app allows you to:

- Access **OSAA Championship information** – purchase tickets, shop official merchandise, and access championship programs.
- Follow your favorite teams.

Download the OSAA Live mobile app using the QR code above or find it in the App Store or in Google Play by searching for “OSAA Live”.

3. **ADMISSION:**

A. **The OSAA State Championship final sites will be 100% digitally ticketed events.**

B. **Ticket Prices per SESSION** – Excluding fees.                      Adults – \$12                      Students – \$6

C. **Student is any child age 5 & up through a senior in high school.**

D. Ticket good all day.

E. Digital tickets may be purchased through:

- 1) HomeTown Ticketing on the OSAA website, [www.osaa.org/shop/tickets](http://www.osaa.org/shop/tickets)
- 2) OSAA Mobil App, [www.osaa.org/app](http://www.osaa.org/app)

F. **Finals Site:** Doors will open one-half hour prior to first performance each day.

G. **Bus Drivers:** Schools are responsible for all bus driver admissions. The OSAA does not provide passes for bus drivers.

H. **Passes:** ONLY the OSAA Gold Card, OSAA VIP pass, and OSAA Media pass which will admit the bearer only with photo ID, are to be honored at any OSAA State Championship event. No school, athletic district, officials’ association, etc., passes are to be accepted.

4. **PERFORMANCE SCHEDULE:** <http://www.osaa.org/activities/cho>                      Posted by noon on Wednesday, April 30.

A. **3A, 2A/1A Choirs:** Thursday, May 8 .

B. **5A, 4A Choirs:** Friday, May 9.

C. **6A Choirs:** Saturday, May 10.

5. **EXPENSES:** <http://www.osaa.org/docs/forms/ReimbursementFormula.pdf>

Mileage will be paid by check at the conclusion of the spring season according to the 2024-25 Reimbursement Formula.

6. **LODGING AND VISITOR INFORMATION:** Schools are to make their own arrangements for lodging.

A. **Headquarter Hotel – Comfort Suites – Corvallis** <https://www.choicehotels.com/oregon/corvallis/comfort-suites-hotels/or077>

The Comfort Suites is the OSAA Headquarter Hotel for Choir at Oregon State University. Contact 541.753.4320 to receive special rate information. Remember to mention that you are an OSAA member school.

B. **Visitor Information:** <http://www.visitcorvallis.com>

Visit the Corvallis Tourist Convention and Visitors Bureau online or call them at 800.334.8118 for more information about dining, shopping, lodging, and more while in Corvallis.

## 7. **PARKING:**

### A. **Buses**

- 1) **Bus Unloading** – immediately in front of LSC / 10-minute zone.
- 2) **Bus Parking & Overflow** – On 26<sup>th</sup> Street (in front of Reser Stadium) there 6-8 bus parking spots, no permits required. Additional overflow parking is available about 2 miles away off NW Monrow Ave, near the OSU boathouse.

### B. **Spectator Parking:** Parking permits are required on the OSU campus, Monday-Friday from 7am-5pm. Parking is available across the street from The LaSells Stewart Center near Reser Stadium and in the Parking Garage across from Gill Coliseum.

- 1) Permits can be purchased throughout the OSU campus at Pay & Display stations (debit/credit cards/cash accepted at all locations).
- 2) Purchase parking permit in advance through OSU at <https://transportation.oregonstate.edu/parking/parking-rates-0>
- 3) Campus parking lots are free after 5pm.

## **DIRECTOR'S INFORMATION**

Additional information is available on the OSAA website, <http://www.osaa.org/activities/cho>

### 1. **CHECK-IN:**

- A. Upon arrival, the director should check-in at the registration table in the lobby near the participant entrance.
- B. Performing students (and their directors) will receive a hand stamp in order to enter the auditorium to view the other performing groups. Chaperones and drivers will not be admitted without a paid ticket. Tickets may be purchased online.
- C. The attendant at the check-in table will collect three sets of the music in performance order that each group will perform to distribute to the adjudicators. **REMINDER: Please number the measures on the scores you submit.**
- D. Directors are reminded to beware of scheduling too much music; a significant number of choirs have been penalized due to exceeding the stage time limit.

### 2. **WARM-UP ROOM:** The Warm-Up Room will contain nine (6') 3-step risers. Choirs get 20 minutes in the Warm-Up Room, including entrance and exit.

### 3. **EQUIPMENT PROVIDED ON STAGE:** *Five units of Wenger 4-step risers will be available on Thursday and Eight units will be provided on Friday and Saturday. Shells, a music stand, and a piano will also be on stage.*

### 4. **STAGE MANAGER INTERVENTION IN CASE OF STUDENT ILLNESS:** If a student appears faint at any time during a performance, the stage manager has been instructed to intervene and escort the student off stage.

### 5. **EQUIPMENT STORAGE:** There will be a room where choirs may gather to put on robes prior to going to the warm-up room, but the room will not be a secure place for students to leave personal belongings during the day.

### 6. **SIGHT-READING ROOM CONFIGURATION:** The sight-reading room will be set up in five rows of 21 chairs each. Reminder: Directors, accompanists and choir members are the only persons allowed in the sight-reading room; spectators (including chaperones, bus drivers, etc.) may not be in the room during sight-reading.

### 7. **MUSIC ETIQUETTE GUIDELINES:** Spectators will be allowed entry into the performance area only when the doors are opened between choirs. It will be possible to view the performances in progress from the lobby on the monitors provided by CCTV. Please share these guidelines with your students.

### 8. **PERFORMANCE RECORDINGS:** Performance audio recordings will be provided to the schools. There will also be space provided in the back of the auditorium for schools to record their performance.

### 9. **PERSONAL VIDEOTAPING:** Parents are welcome to videotape from the audience if they do so in such a way that it does not block the view of other spectators. Tri-pod stands are not allowed in the auditorium.

### 10. **SERVICE ANIMALS:** Trained guide dogs and service animals assisting guests are welcome at OSAA State Championships. All other animals are prohibited. All service animals must remain on a leash or in a harness, and be in full control of the handler, at all times. Handlers are responsible for any damage or injuries caused by their animals, must properly dispose of waste in appropriate containers and must take appropriate precautions to prevent property damage or injury.

### 11. **LOST AND FOUND:** During the event, Lost & Found will be at the OSAA Event Office or other location designated by the host facility / OSAA Staff. Beginning the first business day after the event, please contact the LaSells Center, <http://www.osubeavers.com/sports/2017/1/26/event-lost-and-found.aspx> or call 541.737.7240 to claim any missing items.

12. **AWARDS CEREMONY:** At the conclusion of the performances in a classification, the outstanding groups will be recognized. State Championship trophies will be awarded to 50% of the choirs in each classification up to a maximum of five awards.

13. **RESULTS:** <http://www.osaa.org/activities/cho>

Following the awards assembly, each director may pick up their school's results packet. The results packet will include their ratings sheets, a score array for all participating groups and the musical scores provided to adjudicators. No results will be released prior to the awards assembly. Results will be posted to the Choir page of the OSAA website each evening. Please direct your fans and local media to go there for results.

Please direct your questions or comments related to the championship, to Kelly Foster at the OSAA 503.682.6722 x233 (work) or 503.318.1672 (cell) or email [kellyf@osaa.org](mailto:kellyf@osaa.org).

## **SOUVENIR INFORMATION**

Additional information is available on the OSAA website, <http://www.osaa.org/shop>

1. **STATE CHAMPIONSHIP MERCHANDISE:** <http://www.osaastore.com>

A. **Pre-Order:** <https://osaa.rushteamapparel.com/osaa/pre-orders/>

RushTeamApparel, exclusive merchandise partner of the OSAA, offers pre-orders. Pre-orders will open on Friday, April 25 at 8am and close on Monday, May 5 at 12pm. Select garments are available for pre-order: sweatshirts, t-shirts, long sleeve t-shirts, sweatpants, patches, pins, beanies and various Nike products. Merchandise will be available for pick up at the RushTeamApparel booth throughout the event.

B. **Championship Site:** RushTeamApparel will be onsite at the OSAA state championship with a wide variety of souvenir merchandise. Stop by the merchandise booth to purchase t-shirts, sweatshirts, letterman patches, sweatpants, hats and much more. RushTeamApparel also offers a wide variety of customization options including school name, student-athlete name, event decals and more!

C. **Official Letterman Patches:** Get your official OSAA State Championship letterman patch onsite or by ordering online. Forget to get one last year? You can order an official letterman patch for any year going back to 2014-2015 in any OSAA activity by ordering online.

D. **RushTeamApparel Contact Information:** RushTeamApparel is the exclusive merchandise partner of the OSAA. For more information, contact RushTeamApparel at 1.253.858.5288 or via email at [orders@rushteamapparel.com](mailto:orders@rushteamapparel.com).

2. **OSAA DIGITAL CHAMPIONSHIP PROGRAMS:** <http://www.osaa.org/programs> *Programs available online only.*



The OSAA Choir State Championship program includes performance orders, information on each participating choir, state championships history and a color map of OSAA member schools.

Download a free QR Reader App from the App Store or Google Play by searching for keyword "QR Reader."

3. **MINI REPLICA TROPHIES:** <http://www.osaa.org/shop#trophies>

A. **Mini Replica Trophies:** The OSAA is proud to be able to offer mini replicas of the trophies presented at the OSAA State Championships. Mini replica trophies are 8" tall x 10" wide x 5" deep and make a great gift for coaches, students, parents, etc. Mini replicas can be produced for teams and individuals for any year in any OSAA activity. Each mini replica trophy is \$70 and that includes a personalized nameplate, shipping & handling. Order mini replica trophies online.

B. **Crown Trophy Contact Information:** Crown Trophy manages the mini replica trophy program. For more information, contact Crown Trophy at 503.626.1125 or via email at [awardpro@crowntrophy41.com](mailto:awardpro@crowntrophy41.com).



OSAA / OnPoint Community Credit Union  
**2025 CHOIR STATE CHAMPIONSHIPS**  
The LaSells Stewart Center, Oregon State University  
875 SW 26th St, Corvallis, OR 97331



## SIGHT-READING ROOM PROCEDURES

### 6.8. *Sight-Reading Room Procedures*

- 6.8.1. After the groups have seated themselves in the sight-reading room, the adjudicator may give the choir a few words of greeting and welcome, then read the following:

“Before you perform the sight-reading exercises, , ***you should also be reminded that*** the director may not mouth any ***sofège syllables***, words, or use Curwen hand signs as a part of their conducting. Students however may conduct themselves ***and*** may use Curwen hand signs during study and / or performance times. Your director’s role, once you begin, will be to give starting pitches and tempos, and to start and visually conduct the choir during the performance of each exercise. Are there any questions?”

***Adjudicator: “Your director may not sing, tap, conduct, speak rhythms, or vocal lines in time to you; they may only tell you what to watch for. Director infractions will result in a score of zero for that exercise. e.g., “Watch for the dotted rhythm in this measure,” or “notice the la to do interval in that measure,” are acceptable, but speaking sofège syllables in rhythm or singing any pitches would be grounds for a score of zero for that exercise. Students may not audibly sing, tap, snap, clap, or speak rhythms in time during this or any discussion period upon penalty of a five-point deduction from your score. Students may ask questions of the director, but may not talk to each other. Are there any questions?”***

The adjudicator will continue:

“You will now receive the sight-reading music. A folder of music is located under each of your chairs. Please pick up the folder under your chair ***and hold it in your lap until told to open it.***

- 6.8.2. The adjudicator will continue:

“You and your director will have two minutes to study ***all*** four sight-reading exercises. Your director will study the score while out of view. Are there any questions?”

The adjudicator will give a copy of the music to the director and signal the adjudicator’s assistant to begin timing the two-minute study period. ***The*** director will go to the hallway, behind a partition, or turn around so gestures are not seen by students. ***The two-minute study period is silent.***

***Adjudicator: “Please Take out the music from your folder and place the folder back under your chair. At no time during the two-minute study period may anyone talk or make any sounds.”***

- 6.8.3. At the end of the two-minute period, the adjudicator’s assistant will say “Time!”

- 6.8.4. The adjudicator’s assistant will time the one-minute discussion period and all succeeding discussion periods and say “Time!” at the end. The adjudicator will then say:

“The first exercise is for rhythm only. Your director will have one minute to discuss the first exercise with you. When the timer calls “Time!” you will speak or sing the first exercise using a rhythm system. ***Your Director is expected to conduct using a beat pattern, and not only conduct the written rhythms.*** Director, you may begin your discussion.”

### **CHOIR PERFORMS**

- 6.8.5. Adjudicator: “The second exercise is a ***unison*** melody exercise. Your director will have one minute to discuss this exercise with you. ***The Director may sing or play the tonic pitch. Students may then***

*establish the key using a scale or chord pattern, without the director singing or playing along. The Director can then sing or play the first pitch of the exercise and continue the discussion.* When the timer calls “Time,” *the director may once again play or sing the tonic pitch, and students may re-establish the key using a scale or chord pattern before performing, without the director playing or singing along. The Director can then sing or play the first pitch of the exercise and the students may sing or hum the pitch before performing. Students will SING the melody using a neutral syllable, numbers, or solfège. Director, you may begin your discussion.”*

Timer calls “Time!”

#### CHOIR PERFORMS

- 6.8.6. Adjudicator: “The third exercise is a two-part exercise. Your director will have one minute to discuss this exercise with you. *The director may sing or play the tonic pitch. Students may then establish the key using a scale or chord pattern, without the director singing or playing along. The Director can then sing or play the first pitch for each part of the exercise and continue the discussion.* When the timer calls “Time,” *the director may play or sing the tonic pitch, and students may re-establish the key using a scale or chord pattern before performing, without the director playing or singing along. The Director can then sing or play the first pitch for each part of the exercise and the students can sing or hum their pitches before performing. Students will SING this exercise using a neutral syllable, numbers, or solfège. Director, you may begin your discussion.”*

*Timer calls “Time!”*

#### CHOIR PERFORMS

- 6.8.7. Adjudicator: “The fourth and final exercise is a four-part exercise. Your director will have two minutes to discuss this exercise with you. *The director may sing or play the tonic pitch. Students may then establish the key using a scale or chord pattern, without the director singing or playing along. The Director can then sing or play the first pitch for each part of the exercise and continue the discussion.* When the timer calls “Time,” *the director may play or sing the tonic pitch and the students may re-establish the key using a scale or chord pattern before performing, without the director playing or singing along. The Director can then sing or play the first pitch for each voice part and the students may sing or hum their first pitches before performing. Students will SING this exercise using the printed lyrics. Director, you may begin your discussion.”*

*Timer calls “Time!”*

#### CHOIR PERFORMS

- 6.8.8. After the sight-reading performance is complete, the adjudicator shall read the following statement:  
“Please pick up the folder from under your chair, return the music to the folder and place the folder under your chair. All parts will be checked after you depart. If it is determined that **you or anyone from** your group removed any music from the sight-reading room, your school will be assessed a five-point penalty.”
- 6.8.9. If time permits, the adjudicator may give verbal comments to the group on how to improve their ability to read music at first sight.
- 6.8.10. The adjudicator shall dismiss the group when **it has been determined** that all folders have been placed back under the chairs.
- 6.8.11. The adjudicator shall finish writing comments, tally the score and staple the score sheet to a copy of the music on which marks were made during the performance. As time allows, the adjudicator’s assistant will deliver the score sheets to the registration table for tally.



## Oregon School Activities Association

25200 SW Parkway Avenue, Suite 1  
Wilsonville, OR 97070  
503.682.6722 <http://www.osaa.org>



### **OSAA/OMEA Music Etiquette Guidelines**

The Oregon School Activities Association, in cooperation with the Oregon Music Educators Association, has adopted the following guidelines for audience etiquette. These guidelines will be enforced at all OSAA-sponsored concerts, festivals, and competitions. They reflect behavior that assures courtesy to the performers and audience members alike.

- Concentrate your attention fully on the music.
- Do not talk or listen to audience members who talk while music is being played / sung.
- Applaud courteously at the end of the selection. Applause between movements of a work is not appropriate. Whistling and yelling are not appropriate at formal concerts. If you feel that a group gave a particularly exceptional performance, a standing ovation is an appropriate acknowledgment.
- Avoid making motions or noises which might distract other audience members or performers. Examples of distractions include (but are not limited to) audible foot tapping, bubble blowing, passing notes, conducting, the rustling of candy/cough drop wrappers, and jingling of jewelry.
- OSAA strives to provide exceptional performance venues at its competitions. Most concert auditoriums prohibit food or beverages inside the hall, and participants will respect this rule, whether or not it is posted.
- When entering or exiting the auditorium or performance room, do so only between ensembles, or if at state solo competition, between soloists.
- Do nothing which will interrupt or distract a judge or contest official from their duties. Allow them to focus their full attention on the performances. Enforce a quiet area around judges during time between performances when they are completing their evaluations.
- Listen for the beauty in the music, not the mistakes. Tell the performers what you enjoyed about their performance.
- Student musicians are reminded to please support the other performing groups with your attention and applause. As audience members and members of musical groups, treat the other performers as you would wish to be treated.
- Cell phones should remain off in the auditorium. It is impolite to talk or text on cell phones during performances.

*Adopted January 13, 2000 (Revised March 31, 2010)*



# PARKING MAP

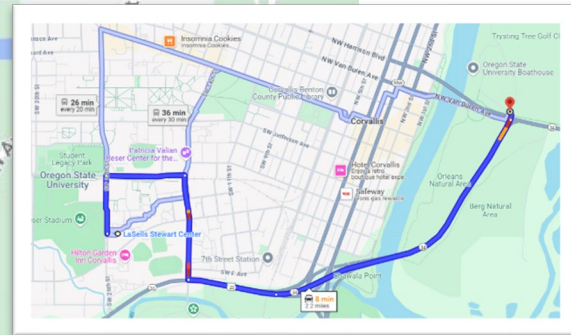
Bus unloading in front of Reser Stadium along 26<sup>th</sup>

Spectator Parking at Parking Garage: 26<sup>th</sup> Street across from Reser Stadium. Offers long-term metered parking.

**Spectators:**  
LaSells Stewart Center Entrance

Enter Here for Parking Garage

**Additional Bus Parking**  
NW Monrow Ave  
2 Miles away



**OSAA/OnPoint Community Credit Union – Choir State Championships – LaSells Stewart Center, Oregon State University**  
Pay and Display Stations located throughout campus. DEBIT/CREDIT & CASH ACCEPTED. Meters require payment until 7pm. Monday-Friday Campus Parking lots are free after 5pm and on Saturday. Questions, OSU Parking Services 541-737-2583. Purchase advance parking permit at <https://transportation.oregonstate.edu/parking/parking-rates-0>