

The cover of the guidelines document features a dark background with a subtle diamond pattern. The title is written in a bold, blue, sans-serif font. A vertical grey bar is on the left side.

OSAA DISTRICT ATHLETIC COMMITTEE GUIDELINES

The content slide has a white background with a black border. The title is in blue, and the list items are in black. A dark vertical bar with a diamond pattern is on the right side.

OSAA DISTRICT ATHLETIC COMMITTEES

- Who:
 - Three selected school representatives from the regular league/district
- Role:
 - To rule on transfers within the regular league/district
- Meeting Schedule
 - As needed, at least once per season
 - May meet via conference call and/or via email

OSAA DISTRICT ATHLETIC COMMITTEES

- ◉ Authority:

- May, at its discretion, waive or modify eligibility rules regarding transfers

- ◉ DAC may rule on the following waivers:

- Transfers without change of Joint Residence
 - Could include grade deficiency and/or not making Satisfactory Progress Toward Graduation
- Transfers to a school with affiliation (Rule 8.6.5)

OSAA DISTRICT ATHLETIC COMMITTEES

- DAC may not rule on the following waivers:

- Age
- Fifth Year
- Grade Deficiency (without transfer)
- Satisfactory Progress Toward Graduation (without transfer)
- All non-CSIET Foreign Students
- All CSIET students not meeting criteria

- These types of waivers must be sent directly to the OSAA

OSAA DISTRICT ATHLETIC COMMITTEE PROCESS

- School submits Eligibility Request Form on behalf of a student
 - Committees may not rule on future eligibility
 - Transfer student must have attended a class and/or a practice at the new school
- Form Requirements
 - Filled out in its entirety
 - Official transcript attached
 - Completed enrollment record
 - Letter from previous school principal
 - Necessary signatures

OSAA DISTRICT ATHLETIC COMMITTEE PROCESS

- ◉ Optional information to accompany request:
 - Letters of Explanation
 - ◉ Student
 - ◉ Parents/Legal Guardians
 - ◉ School Representative
 - Attendance Records

RULING ON ELIGIBILITY REQUESTS

- Key Factors to Consider:
 - Are there circumstances beyond the control of both the student and the student's parent(s) or other circumstances whereby enforcement of the rule would work an undue hardship upon the student?
 - What is the student's transfer history?
 - Did the transfer occur under Open Enrollment? If so, what, if any, extenuating circumstances are present?

RULING ON ELIGIBILITY REQUESTS

- Key Factors to Consider:
 - If transferring for academic reasons, why is the transfer happening after initial enrollment in the 9th grade?
 - What factors contributed to the ineligibility that were outside the control of both the student and the student's parent(s)?
 - Is the transfer athletically motivated?

RULING ON ELIGIBILITY REQUESTS

- ◉ If approved:

- Notify school, student is immediately eligible
- DAC Chair must send all information to the OSAA

- ◉ If denied:

- Notify school, student remains ineligible
- DAC Chair must send all information to the OSAA (including rationale for denial)

FUTURE STEPS FOR DENIED REQUESTS

- Denials by the DAC may be appealed to the OSAA Eligibility Appeals Board
 - Five member group consisting of school administrators, school board members, and lay people
 - \$100 non-refundable appeal filing fee
 - May be held in person or via conference call
- Additional information may be presented to this Board that wasn't presented at the district level

FUTURE STEPS FOR DENIED REQUESTS

- Denials by the OSAA Eligibility Appeals Board may be appealed to the Hearings Officer:
 - Retired Oregon Supreme Court Justices
 - \$200 non-refundable appeal filing fee
 - May be held in person or via conference call
- Appealing party must exhaust this administrative remedy prior to seeking relief in any other forum or by any other means
- Final order issued by the Hearings Officer may be appealed to a proper Circuit Court in the State of Oregon

FREQUENTLY ASKED QUESTIONS

- Is support from the school required to continue the appeals process to the Eligibility Appeals Board or Hearings Officer?
 - No, support from the school is only required for the initial appeal to the District Athletic Committee. Further appeals may be made with or without support from the school.
- What is the proper procedure if the school of a DAC member is requesting a hardship?
 - That DAC member should be replaced by another school representative from the regular league/district.

QUESTIONS / CONTACTS

© If you have questions or need additional information, please contact one of these staff members at the OSAA (503.682.6722):

- Tom Welter, Executive Director
 - tomw@osaa.org, x230
- Brad Garrett, Assistant Executive Director
 - bradg@osaa.org, x229
- Cindy Simmons, Assistant Executive Director
 - cindys@osaa.org, x227
- Peter Weber, Assistant Executive Director
 - peterw@osaa.org, x231

- Additional information can be found at www.osaa.org