

# USA FOOTBALL HIGH SCHOOL HEADS UP FOOTBALL® ENROLLMENT INSTRUCTIONS

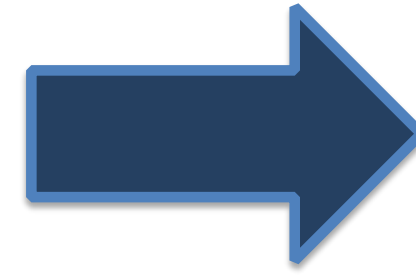
Sign in to your High School Administrator Membership at [login.usafootball.com](http://login.usafootball.com). If you do not have one, set one up at [usafootball.com/register/commissioner\\_highschool](http://usafootball.com/register/commissioner_highschool). If you have an account with no High School Administrator Membership, add one: [usafootball.com/register/commissioner\\_highschool/add](http://usafootball.com/register/commissioner_highschool/add)

## Sign In USA Football & NFL FLAG

Enter your email and password below to sign into your account.

Member Email:

Password:



In your Administrator Dashboard at [usafootball.com/members/highschool-commissioner](http://usafootball.com/members/highschool-commissioner) select “Enroll Your Organization.”



Review the Summary of Agreements, scroll down to review the entire Terms & Conditions and continue scrolling to the signature section at the bottom of the page

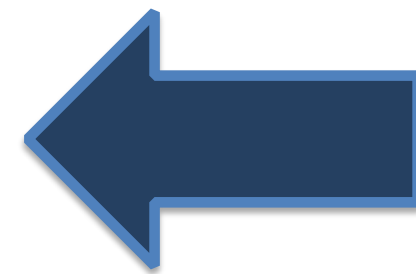
## Finish Your Heads Up Football® Enrollment



### Summary of Agreements

My organization will comply with the Heads Up Football® Membership Terms and Conditions, which specifically include-but are not limited to-the following requirements:

1. Nominate a Player Safety Coach (PSC) that will become Level 1 Coach Certified in 2015
2. PSC will attend a one-day, in-person USA Football PSC Clinic in 2015
3. Maintain and provide proof of insurance that meets USA Football's requirements
  - \$1 Million General Liability
  - \$25,000 Accident and Health/Participant Accident
  - Add Heads Up Football, LLC as an additional insured
4. Require all coaches become USA Football coach members (\$10/coach) and complete Level 1 Coach Certification or Recertification
5. Conduct a Heads Up Coaches Clinic for all head coaches led by PSC and a Heads Up Parents Safety Meeting led by PSC and/or head coaches
6. Require parents/guardians sign release of liability waivers naming USA Football and Heads Up Football, LLC as released parties



Verify you are associated with the correct organization and select “Next”

## Finish Your Heads Up Football® Enrollment



### Confirm Your Organization

Select Administrator Type \*

High School Administrator

Select Organization

3 results are available, use up and down arrow keys to navigate.

This is not my organization. Change

Next →

For questions, call USA Football's Member Services Help Desk at 1-877-5-FOOTBALL or visit our Help Desk



BETTER, SAFER GAME

# USA FOOTBALL HIGH SCHOOL HEADS UP FOOTBALL® ENROLLMENT INSTRUCTIONS

After scrolling to the bottom of the Agreements tab, complete each field, enter your signature in the box using your mouse and select “I agree.”

Member's signatory warrants that he or she has the express authority to bind Member to the Terms and Conditions of this Agreement set forth above and to the Additional Terms and Conditions that are set forth on the following pages.

First Name\*

Last Name\*

Email\*

Title/Authority to Sign\*

Organization Name\*

City\*

State\*

Select

Clear

Enter the Name, Email and Phone Number of the person who will serve in the Player Safety Coach role and select “Next.”

## Finish Your Heads Up Football® Enrollment

Confirm Organization  Agreements  **Player Safety Coach Nomination**  Insurance

### Nominate Your Player Safety Coach

Heads Up Football® member organizations must nominate a Player Safety Coach to participate in Heads Up Football®.

PSC Requirements ⓘ PSC Role ⓘ

First Name

Last Name

Email

Phone

Upload a Certificate of Insurance verifying your organization meets insurance industry standards. If you do not have a COI available, select “Skip this step.” You can upload the COI later within the Player Safety Dashboard or email it to your Member Experience representative.

## Finish Your Heads Up Football® Enrollment

Confirm Organization  Agreements  **Player Safety Coach Nomination**  **Insurance**

### Proof of Insurance

As an organizational member, YOUR ORGANIZATION MUST PROVIDE A CERTIFICATE OF INSURANCE THAT NAMES HEADS UP FOOTBALL, LLC AS AN ADDITIONAL INSURED and demonstrates that your organization meets these insurance requirements.

#### ASG Program from EPIC

Through our insurance partner, Altus Specialty Group, USA Football offers a comprehensive league insurance program at a significantly discounted rate for Heads Up Football members. If you are interested in learning more about this program and its rates, check the box below and Altus Specialty Group will contact you.

YES! Please contact me about having my clubs insured through ASG insurance.

#### Your Insurance

If your organization is already insured, upload a copy of your certificate of insurance that names Heads Up Football, LLC as an additional insured. You can do this now or from your organizational membership dashboard at a later date. We need to receive a copy of your certificate within two weeks of completing this registration.

Fax a copy of your certificate: (317) 454-0795.

Upload a copy of your insurance certificate. We accept pdf, jpg, png and tif files.

Drag and drop or choose a file

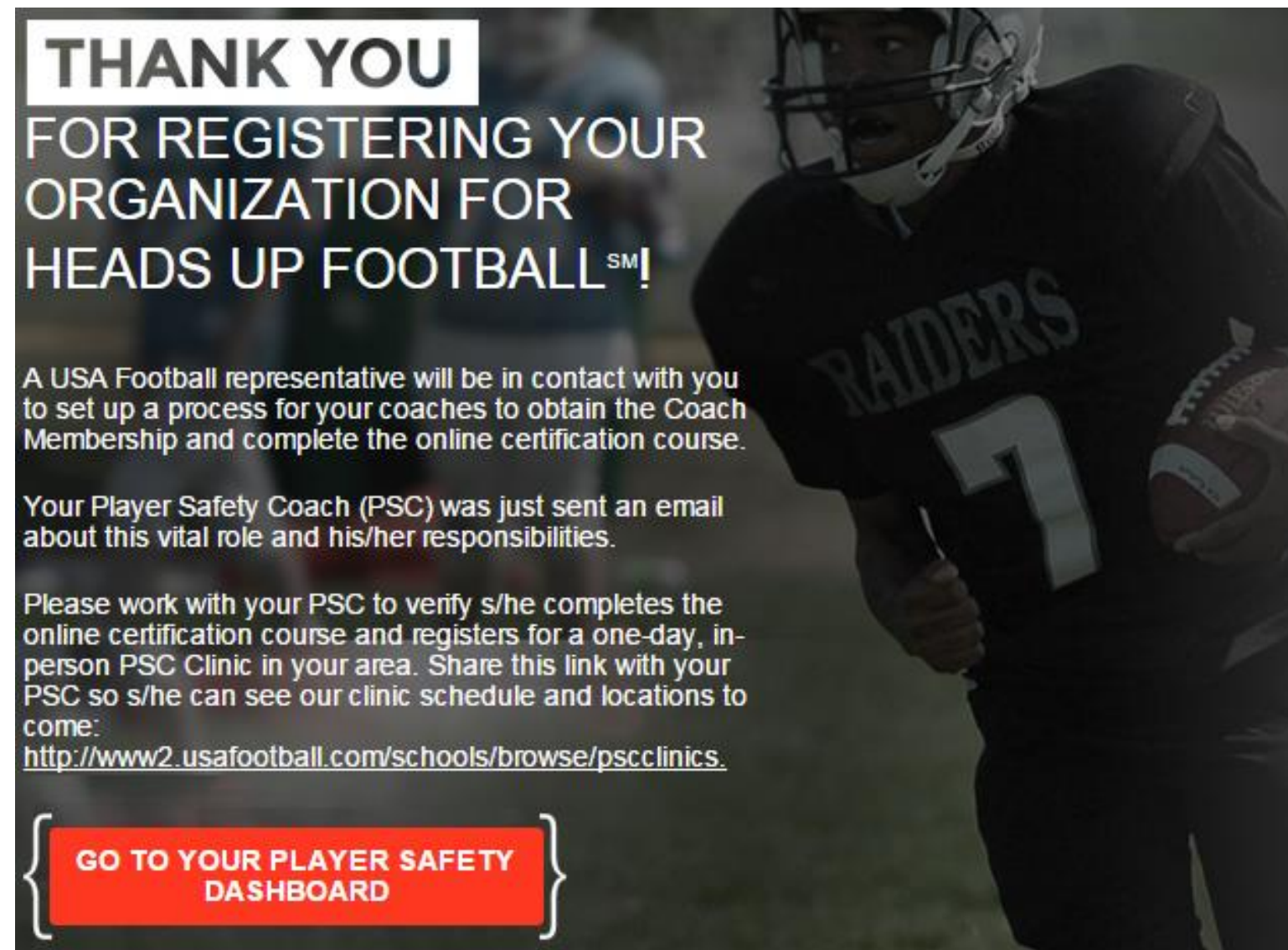
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# USA FOOTBALL HIGH SCHOOL HEADS UP FOOTBALL® ENROLLMENT INSTRUCTIONS

After completing the Insurance tab, you will receive a message confirming your organization's enrollment and will have the option to visit the Player Safety Dashboard. This resource is where you can track your organization's implementation of Heads Up Football.

You and your organization's Player Safety Coach can visit the Player Safety Dashboard at any time to track your organization's and access football and health and safety resources



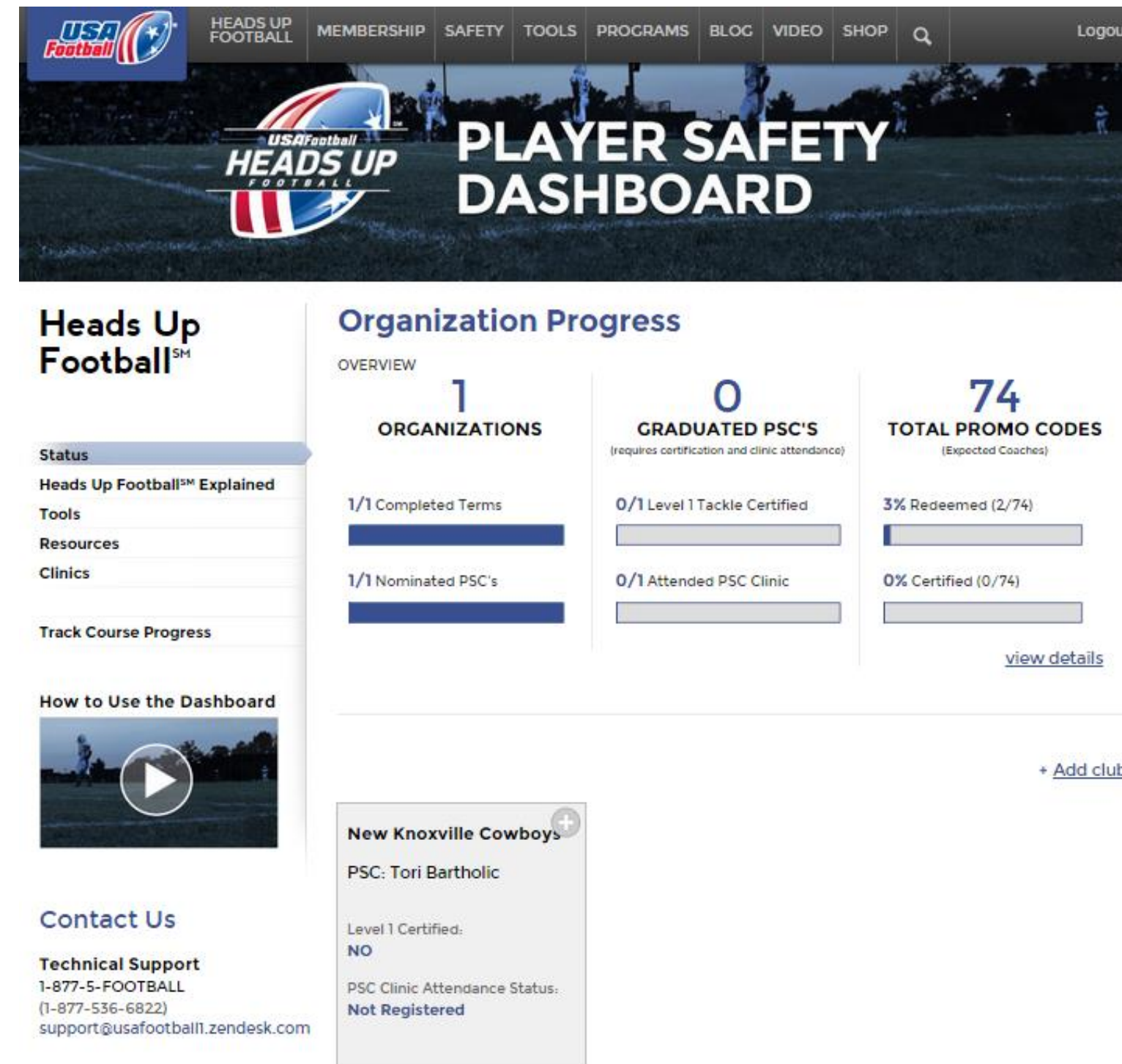
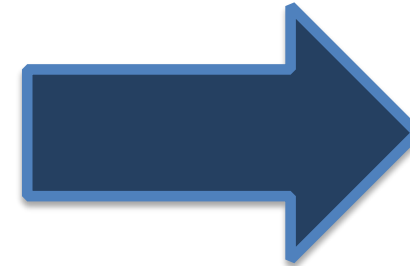
**THANK YOU**  
FOR REGISTERING YOUR ORGANIZATION FOR HEADS UP FOOTBALL<sup>SM</sup>!

A USA Football representative will be in contact with you to set up a process for your coaches to obtain the Coach Membership and complete the online certification course.

Your Player Safety Coach (PSC) was just sent an email about this vital role and his/her responsibilities.

Please work with your PSC to verify s/he completes the online certification course and registers for a one-day, in-person PSC Clinic in your area. Share this link with your PSC so s/he can see our clinic schedule and locations to come:  
<http://www2.usafootball.com/schools/browse/pscclinics>

**GO TO YOUR PLAYER SAFETY DASHBOARD**



USA Football HEADS UP FOOTBALL MEMBERSHIP SAFETY TOOLS PROGRAMS BLOG VIDEO SHOP Logout

## PLAYER SAFETY DASHBOARD

### Heads Up Football<sup>SM</sup>

- Status
- Heads Up Football<sup>SM</sup> Explained
- Tools
- Resources
- Clinics
- Track Course Progress
- How to Use the Dashboard

### Organization Progress

OVERVIEW

<b>1</b> ORGANIZATIONS	<b>0</b> GRADUATED PSC'S <small>(requires certification and clinic attendance)</small>	<b>74</b> TOTAL PROMO CODES <small>(Expected Coaches)</small>
1/1 Completed Terms	0/1 Level 1 Tackle Certified	3% Redeemed (2/74)
1/1 Nominated PSC's	0/1 Attended PSC Clinic	0% Certified (0/74)

[view details](#)

+ Add club

#### New Knoxville Cowboys

PSC: Tori Bartholic

Level 1 Certified: **NO**

PSC Clinic Attendance Status: **Not Registered**

### Contact Us

**Technical Support**  
1-877-5-FOOTBALL  
(1-877-536-6822)  
[support@usafootball.zendesk.com](mailto:support@usafootball.zendesk.com)