



HIGH SCHOOL COACH MEMBERSHIP REGISTRATION, RENEWAL & NFHSLearn.COM CERTIFICATION

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Renew an active High School Coach Membership [Skip to Page 8](#)

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Add a High School Coach Membership to an existing USA Football account [Skip to Page 17](#)

Register with NFHSLearn.com [Skip to Page 22](#)

Purchase and access NFHSLearn.com certification courses [Skip to Page 25](#)

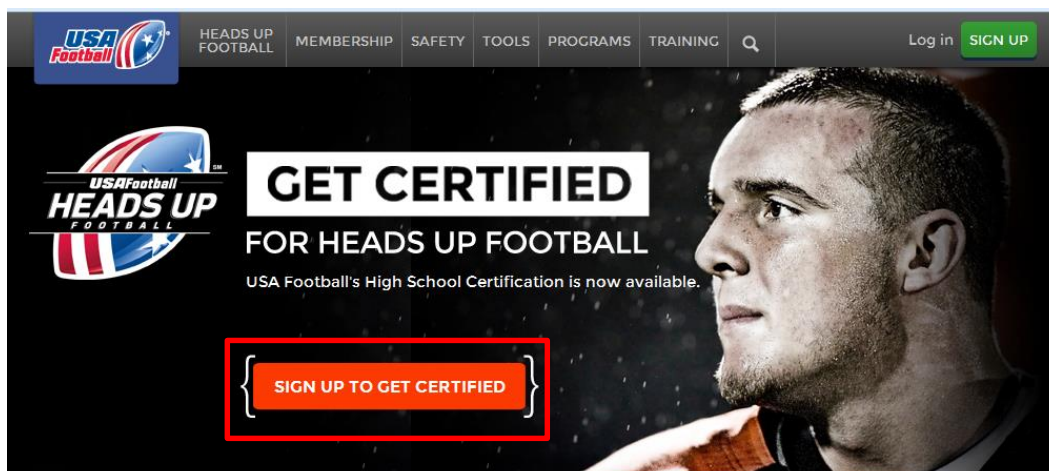
Quick instructions & High School Heads Up Football® best practices [Skip to Page 29](#)

Create a new USA Football High School Coach Membership

1. Visit www.usafootball.com and scroll over *Membership* from the navigation menu at the top, Click on *High School Coaches* within the *Membership* drop-down menu



2. Select the *Sign Up To Get Certified* button



HEADS UP FOOTBALL IS USA FOOTBALL'S NATIONAL INITIATIVE TO HELP MAKE THE SPORT OF FOOTBALL BETTER AND SAFER

3. On the registration page fill in all fields designated with an asterisk (*)

Coaching High School Membership Registration

First Name *

Last Name *

Title

Address Line 1 *

Address Line 2

City *

Country *

☒

United States

☐

International (outside the US)

State *

Zip Code *

Phone *

Ext.

4. Enter the email address and the password you wish to use for your USA Football account (Please note, your password is case-sensitive and must be a minimum of eight characters)

Login Information

Email Address *(Your email address is your username)* *

Confirm Email Address

Password *(Your password is case-sensitive)* *

Confirm Password

You will be sent an email to verify the email address and activate your membership.

5. To complete registration, type in your school's name, check the Terms of Service box and select *Submit*

Connect With Your Organization

Search Organizations

Optional Email Newsletters

☐

Youth Coach Newsletter

☐

High School Coach Newsletter

☐

Heads Up Football

☐

U.S. National Teams

Terms of Services

☐

I have read and accept the [USA Football Terms of Service](#) *

Continue to Payment

6. If your organization provided you a promo code enter it on the payment page and select *Update Price*. If the code covers the entire cost of the membership, skip to Step 8, otherwise fill in your payment and billing information and select *Process My Payment*

Checkout

| Item | Quantity | Unit Price | Total Price |
|--|----------|-------------------|-------------|
| High School Coaching Membership | 1 | \$ 25.00 | \$ 25.00 |
| Subtotal: | | | \$ 25.00 |
| If you were provided with a promotional code, please enter it here. Problem entering your code? | | | |
| Promo Code | | EXAMPLEHIGHSCHOOL | |
| | | Update Price | |
| Discount: | | \$ | 0.00 |
| Tax: | | \$ | 0.00 |
| Shipping: | | \$ | 0.00 |
| Total: | | \$ | 25.00 |

Payment Information

☒ Credit Card

Credit Card Number

Expiration Date June 2014

3-Digit Security Code

Billing Information

Email Address *

First Name *

Last Name *

Title

Address Line 1 *

Address Line 2

City *

Country * ☒ United States ☐ International (outside the US)

State *

Zip Code *

Phone *

Ext.

Birth Date *


Gender

[< Go Back](#)

7. You will receive a Checkout Confirmation, verifying your membership has been created and informing you to check your email to complete the activation of your account

✓ Checkout process complete. Either this item was free, paid for by your league, or you entered a promocode to cover the entire cost.

Checkout Confirmation

 [Print this Page](#)

| Date Purchased: June 5, 2014 | | |
|---|---------|-----------------------|
| Product | Price | Quantity |
| High School Coaching Membership | \$25.00 | 1 |
| | | Total: \$25.00 |
| You have successfully used promo code 'EXAMPLEHIGHSCHOOL' and received a discount of \$25.00. | | |

You're one step away from accessing your account at USA Football.
Please check your email for a link to verify and activate your account.
The verification e-mail may be in the junk mail folder of your e-mail account.

Please print this page for your record.

8. Visit the email address you used to register your High School Coach Membership and check for the automated email from USA Football; click on the *Activate Now* link to activate your account

Complete your USA Football membership registration

USA Football

Your registered name is included to show this message originated from USA Football.

Hi Jon
Simply click "[Activate Now](#)" to complete your registration. That's all there is to do. We promise!

If the above link does not work:

Please type in or copy and paste the following link into your web browser: <http://www2.usafootball.com/register/verify/842>

If you need additional assistance:

Contact our [Help Desk](#) or call 1-877-5FOOTBALL (1-877-536-6822).

9. After activating your account via the activation email, you can log-in to your account. Enter your Member Email and Password and select *Sign In* (To learn how to access a certification course, skip to Page 22 after signing in).

Your account is now active.

Need additional assistance?

[VISIT THE HELP DESK](#)

Or call us at: **1-877-5-FOOTBALL**
(1-877-536-6822)

Log-in to your account.

Member Email:

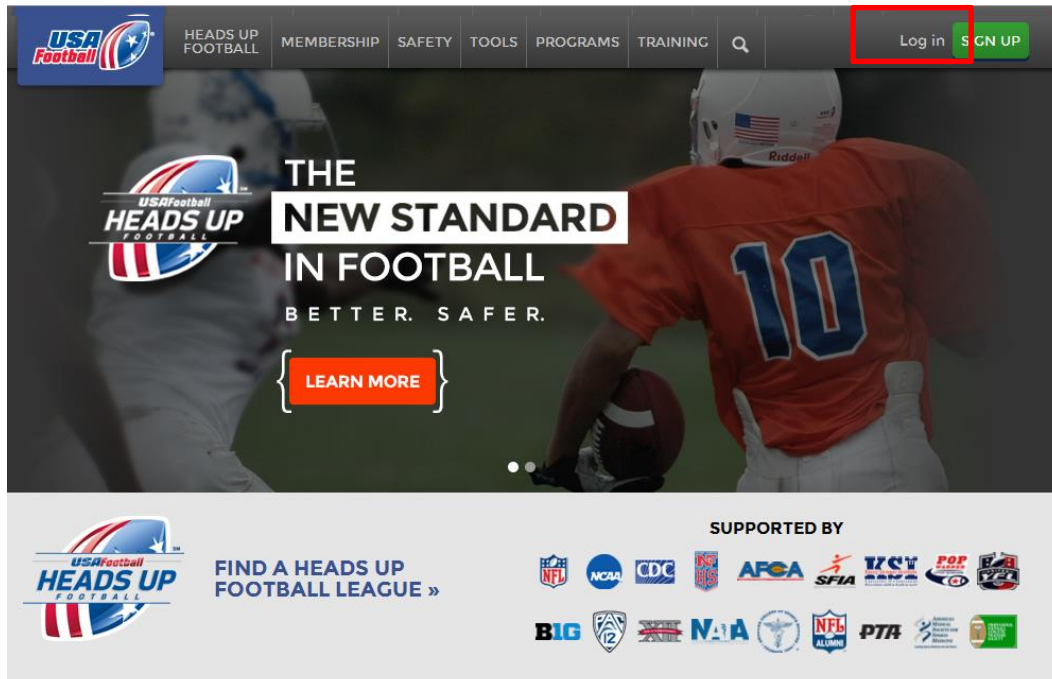
Password:

[Sign In](#)

[Forgot your password?](#)

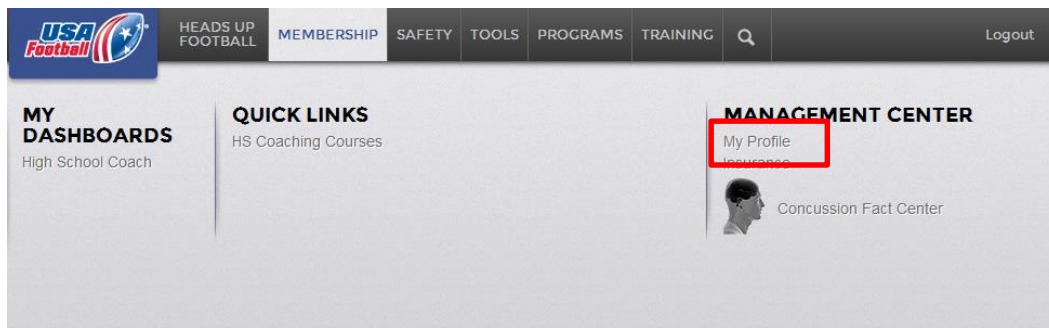
Renew an active High School Coach Membership

1. Visit www.usafootball.com and select *Log-in* from the upper, right-hand corner of the page



2. Sign in to your account by entering your Member Email and Password and selecting *Sign In*

3. Under the Membership tab, select *My Profile*



4. Scroll midway down the *My Profile* page and click the *Renew Now* link for your High School Coaching Membership

You have the following memberships at USA Football:

coaching_highschool

High School Coaches

Started 06/05/14, Expires 06/05/2015 [Renew now](#)

PRINT MEMBERSHIP CARD

5. Review your contact information, type in the name of your school, check the Terms and Service box and click *Renew Membership*

Renew High School Coaching Membership

Your Profile

Username: nso5006+700@gmail.com

Name: John Doe

Address: 45 N Pennsylvania St.

City: Indianapolis

State: IN

Zip Code: 46204

Phone: 317-614-7752

[EDIT PROFILE](#)

Connect With Your Organization

Search Organizations*

Terms of Services

☐

I have read and accept the [USA Football Terms of Service](#) *

[RENEW MEMBERSHIP](#)

6. If you were provided a promo code, enter it on the payment page and select *Update Price*. If the code covers the cost of the entire membership skip to Step 7, otherwise fill in your payment and billing information and select *Process My Payment*

Checkout

| Item | Quantity | Unit Price | Total Price |
|---|----------|-------------------|---|
| High School Coaching Membership | 1 | \$ 25.00 | \$ 25.00 |
| Subtotal: | | | \$ 25.00 |
| If you were provided with a promotional code, please enter it here. <i>Problem entering your code?</i> | | | |
| Promo Code | | EXAMPLEHIGHSCHOOL | <input type="button" value="Update Price"/> |
| Discount: | | \$ | 0.00 |
| Tax: | | \$ | 0.00 |
| Shipping: | | \$ | 0.00 |
| Total: | | \$ | 25.00 |




Payment Information

☒ Credit Card

Credit Card Number

Expiration Date

3-Digit Security Code



Billing Information

Email Address *

First Name *

Last Name *

Title

Address Line 1 *

Address Line 2

City *

Country *

State *

Zip Code *

Phone *

Ext.

Birth Date *

Gender

United States

International (outside the US)

Indiana

46204

317-614-7752

January

1

1980

Male

Process My Payment

[< Go Back](#)

7. You will receive a Checkout Confirmation verifying your membership has been renewed; return to your High School Coach Membership dashboard by selecting *Click to Continue* (To learn how to access a certification course, skip to Page 22)

✓ Checkout process complete. Either this item was free, paid for by your league, or you entered a promocode to cover the entire cost.

Checkout Confirmation

 [Print this Page](#)

Date Purchased: June 5, 2014

| Product | Price | Quantity |
|---------------------------------|---------|-----------------------|
| High School Coaching Membership | \$25.00 | 1 |
| | | Total: \$25.00 |

You have successfully used promo code 'EXAMPLEHIGHSCHOOL' and received a discount of \$25.00.

Thank you for renewing your account with USA Football.

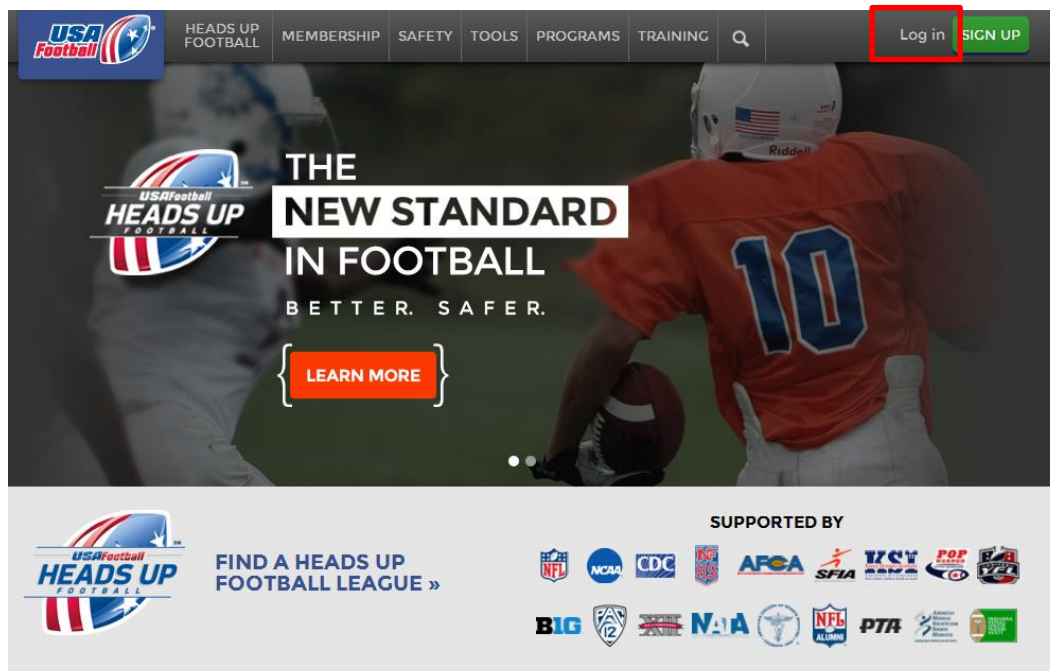
Your Coaching_highschool Membership is now set to expire on 06/04/2016

[Click to Continue](#)

Please print this page for your record.

Renew an expired High School Coach Membership

1. Visit www.usafootball.com and select *Log-in* from the upper, right-hand corner of the page



2. Sign in to your account by entering your Member Email and Password and selecting *Sign In*

Sign In USA Football & NFL FLAG

Enter your email and password below to sign into your account.

Member Email:

Password:

[Forgot Your Password?](#)



[Become a USA Football Member »](#)



[Join a NFL FLAG League »](#)

(Player/Parent)

[Start a NFL FLAG League »](#)

(Commissioner)

3. Select the *Renew* link for your expired High School Coach Membership

MEMBERSHIP RENEWALS
Membership has its privileges
Click Renew below to renew your account or click Register to add another membership type.

| | |
|---|---|
| Commissioner Renew » or Learn More » | Coach Renew » or Learn More » |
| Official Renew » or Learn More » | Player Renew » or Learn More » |
| High School Coaches Renew » or Learn More » | High School Athletic Director Renew » or Learn More » |



4. Review your contact information, type in the name of your school, check the Terms of Service box and click *Renew Membership*

Renew High School Coaching Membership

Your Profile

Username: nso5006+700@gmail.com

Name: John Doe

Address: 45 N Pennsylvania St.

City: Indianapolis

State: IN

Zip Code: 46204

Phone: 317-614-7752

[EDIT PROFILE](#)

Connect With Your Organization

Search Organizations*

Terms of Services

☐

I have read and accept the [USA Football Terms of Service](#) *

[RENEW MEMBERSHIP](#)

5. If you were provided a promo code, enter it on the payment page and select *Update Price*. If the code covers the entire cost of the membership skip to Step 6, otherwise fill in your payment and billing information and select *Process My Payment*

Checkout

| Item | Quantity | Unit Price | Total Price |
|--|----------|--|-------------|
| High School Coaching Membership | 1 | \$ 25.00 | \$ 25.00 |
| Subtotal: | | | \$ 25.00 |
| <p>If you were provided with a promotional code, please enter it here. Problem entering your code?</p> | | | |
| Promo Code | | <div>EXAMPLEHIGHSCHOOL</div> <div>Update Price</div> | |
| Discount: | | | \$ 0.00 |
| Tax: | | | \$ 0.00 |
| Shipping: | | | \$ 0.00 |
| Total: | | | \$ 25.00 |




Payment Information

☒ Credit Card

Credit Card Number

Expiration Date

3-Digit Security Code



Billing Information

Email Address *

First Name *

Last Name *

Title

Address Line 1 *

Address Line 2

City *

Country *

State *

Zip Code *

Phone *

Ext.

United States

International (outside the US)

Indiana

46204

317-614-7752

Birth Date *

January

1

1980

Gender

Male


Process My Payment

< Go Back

6. You will receive a Checkout Confirmation verifying your membership has been renewed; return to your Coaching Membership dashboard by selecting *Click to Continue* (To learn how to access a certification course, skip to Page 22)

✓ Checkout process complete. Either this item was free, paid for by your league, or you entered a promocode to cover the entire cost.

Checkout Confirmation

 [Print this Page](#)

Date Purchased: June 5, 2014

| Product | Price | Quantity |
|---------------------------------|---------|-----------------------|
| High School Coaching Membership | \$25.00 | 1 |
| | | Total: \$25.00 |

You have successfully used promo code 'EXAMPLEHIGHSCHOOL' and received a discount of \$25.00.

Thank you for renewing your account with USA Football.

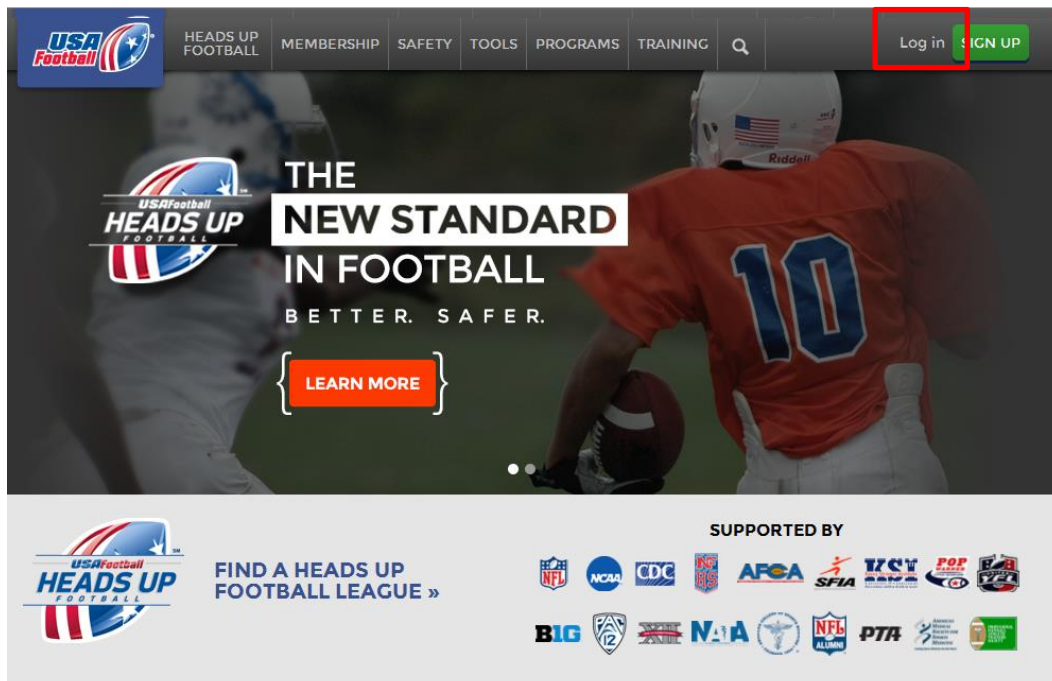
Your Coaching, highschool Membership is now set to expire on 06/04/2016

[Click to Continue](#)

Please print this page for your record.

Add a High School Coach Membership to an existing USA Football account

1. Visit www.usafootball.com and select *Log-in* from the upper, right-hand corner of the page



2. Sign in to your account by entering your Member Email and Password and selecting *Sign In*

Sign In USA Football & NFL FLAG

Enter your email and password below to sign into your account.

Member Email:

Password:

Sign In

[Forgot Your Password?](#)



[Become a USA Football Member »](#)



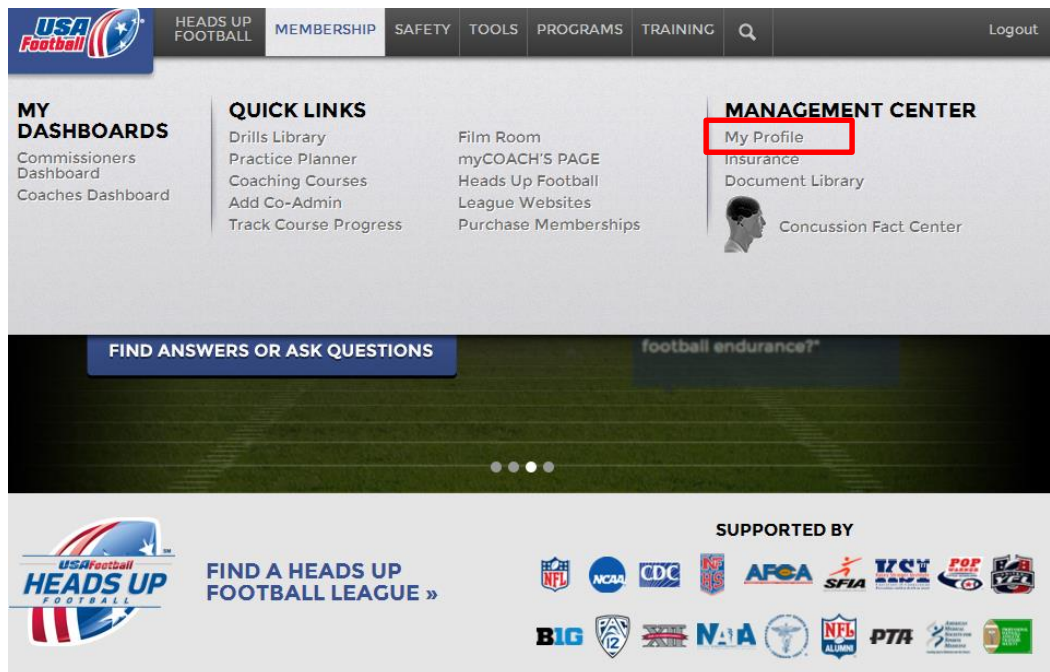
[Join a NFL FLAG League »](#)

(Player/Parent)

[Start a NFL FLAG League »](#)

(Commissioner)

3. Under the Membership tab, select *My Profile*



4. Scroll midway down the *My Profile* page and click on *Add this membership* under High School Coaching Membership

You can add the following memberships:

High School Administrator Membership

[Add this membership](#)

High School Coaching Membership

[Add this membership](#)

Officiating Membership

[Add this membership](#)

5. Type in your school's name, check the Terms of Service box and select *Submit*

Coaching High School Membership Registration

Connect With Your Organization

Search Organizations

Optional Email Newsletters

☐

Youth Coach Newsletter

☐

High School Coach Newsletter

☐

Heads Up Football

☐

U.S. National Teams

Terms of Services

☐

I have read and accept the [USA Football Terms of Service](#) *

SUBMIT


6. If you were provided a promo code, enter it on the payment page and select *Update Price*. If the code covers the entire cost of the membership, skip to Step 7, otherwise fill in your payment and billing information and select *Process My Payment*

Checkout

| Item | Quantity | Unit Price | Total Price |
|--|----------|-------------------|--------------|
| High School Coaching Membership | 1 | \$ 25.00 | \$ 25.00 |
| Subtotal: | | | \$ 25.00 |
| If you were provided with a promotional code, please enter it here. Problem entering your code? | | | |
| Promo Code | | EXAMPLEHIGHSCHOOL | Update Price |
| Discount: | | \$ | 0.00 |
| Tax: | | \$ | 0.00 |
| Shipping: | | \$ | 0.00 |
| Total: | | \$ | 25.00 |

Payment Information

☒ Credit Card

Credit Card Number 

Expiration Date June - 2014

3-Digit Security Code ?

Billing Information

Email Address *

First Name *

Last Name *

Title

Address Line 1 *

Address Line 2

City *

Country * ☒ United States ☐ International (outside the US)

State *

Zip Code *

Phone *

Ext.

Birth Date *

Gender

[< Go Back](#)

7. You will receive a Checkout Confirmation verifying the membership has been added to your account. Access the High School Coach Membership dashboard by selecting *Click to Continue* (To learn how to access a certification course, continue to the next page)

✓ Checkout process complete. Either this item was free, paid for by your league, or you entered a promocode to cover the entire cost.

Checkout Confirmation

 [Print this Page](#)

Date Purchased: June 5, 2014

| Product | Price | Quantity |
|---------------------------------|---------|-----------------------|
| High School Coaching Membership | \$25.00 | 1 |
| | | Total: \$25.00 |

You have successfully used promo code 'EXAMPLEHIGHSCHOOL' and received a discount of \$25.00.

[Click to Continue](#)

Please print this page for your record.

Register with NFHSLearn.com

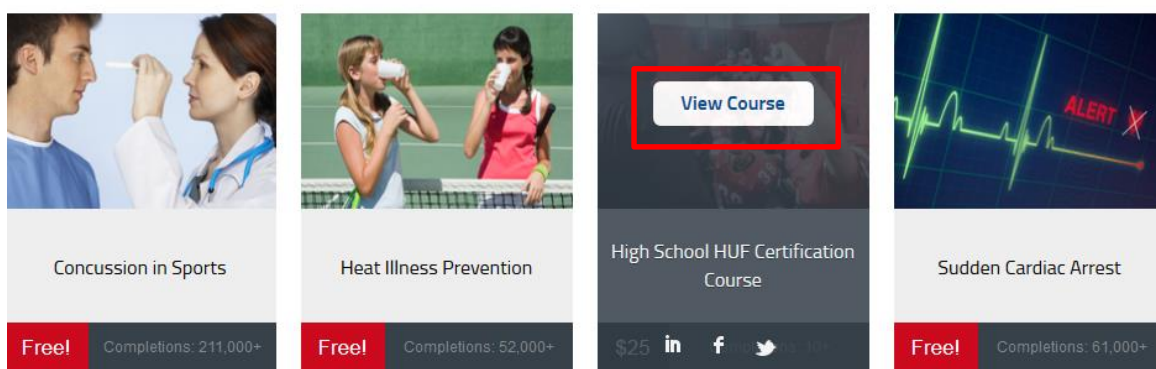
Accessing a certification course

1. While signed in to your active High School Coach Membership, *click* the nfhslearn.com/HeadsUpFootball link available in your dashboard:

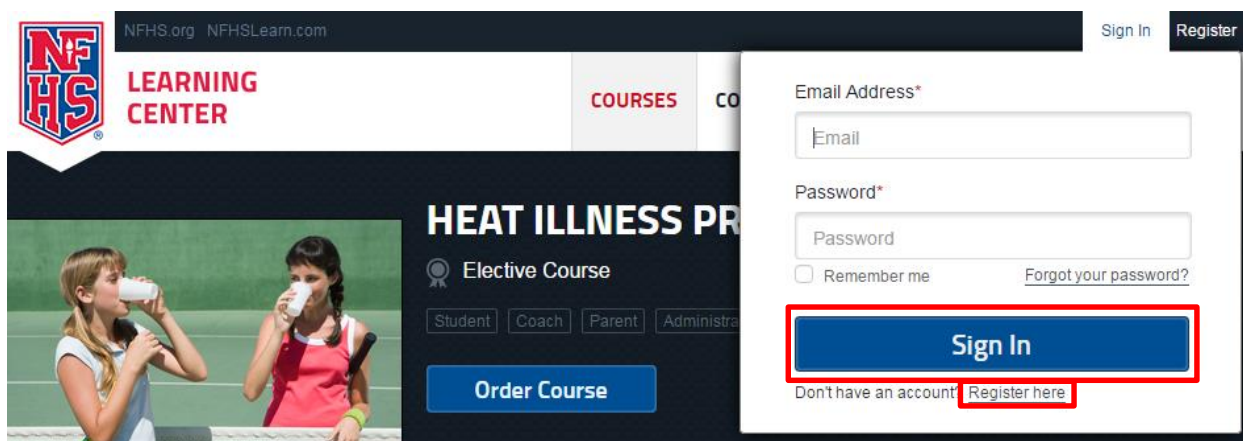
Coach Education Program

USA Football and the NFHS have launched a 4 course program for High School Heads Up Football Certification. Visit nfhslearn.com/HeadsUpFootball to get started.

2. Scroll over one of the four course options, select *View Course* button on the course you wish to purchase.



3. If you have an nfhslearn.com account, enter your Email Address and Password, select *Sign In* and skip to to Page 25 in these instructions to order courses. If you do not have an nfhslearn.com account, select *Register Here*.



4. Enter the email address and the password you wish to use for your nfhslearn.com account (For your convenience you may want to use the same email address you use to sign in to your USA Football account)


Sign Up with NFHS Learning Center

1

2

3

Account SetupPersonal InformationProfile Information



Account Setup

Email address*

Confirm email address*

Password*

Confirm password*

Next

5. Fill in all fields designated with an asterisk (*) and select *Next* and *Finish*

Personal Information

First name*

First Name

Last name*

Last Name

Address line 1* ?

Address Line 1

Address line 2

Address Line 2

City*

City

State*

State

Zip*

Zip

Phone number* ?

Phone (XXX-XXX-XXXX)

Next

Your primary position(s)*

- | | |
|--|---|
| <input type="checkbox"/> Parent | <input checked="" type="checkbox"/> Coach |
| <input type="checkbox"/> Administrator | <input type="checkbox"/> Student |
| <input type="checkbox"/> Official | <input type="checkbox"/> Others |
| <input type="checkbox"/> Music Adjudicator | |

what sports are you involved with?

Search for Sports

Football X

Your School/Organization

State*

Indiana

City*

Indianapolis

Full name of school/organization*

USA Football

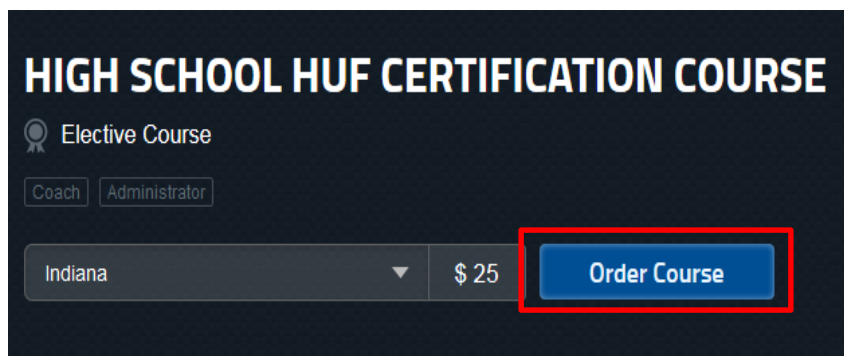
☐ Yes, I would like to receive email updates from the NFHS about new features, special offers and new and upcoming NFHS courses and resources.

☒ No, I do not want to receive emails from the NFHS.

Finish

Purchase and access NFHSLearn.com certification courses

1. After signing in to your nfhslearn.com account, select *Order Course* and follow the checkout procedure below resulting with selecting *Checkout*



HIGH SCHOOL HUF CERTIFICATION COURSE

Elective Course

Coach Administrator

Indiana \$ 25 **Order Course**

This course(s) will be completed by:



☒ Myself

☐ Others

Continue Cancel

Courses for myself

| Course | State | Item Total |
|--------------------------------------|---------|------------|
| High School HUF Certification Course | Indiana | \$25.00 |
| Courses for myself subtotal: | | \$25.00 |
| Total: | | \$25.00 |

Continue Shopping

Checkout

2. Enter your billing information (even if you will not be paying for the course) and select *Continue*

Billing Information

☐ Use my personal information

First Name *

Jon

Last Name *

Doe

Phone Number *

123-456-7890

Email Address *

EmailAddress@MatchUSAFOOTBALL.com

Address Line 1 *

45 N Pennsylvania St

Address Line 2

Address Line 2

City *

Indianapolis

Country *

United States

State / Province *

Indiana

Zip *

46204

Continue

Review & place your order



3. **IMPORTANT:** In the Membership Code field enter the email address you use to sign in to your USA Football High School Coach Membership and select *Join USAF*

Courses for Myself

| Course | State | Price |
|--------------------------------------|-------|---------|
| High School HUF Certification Course | IN | \$25.00 |

High School HUF Certification Course Membership

Enter your Usa Football membership email to receive a \$25 discount:

Please enter your membership code to avail discount.

|

Join USAF

Subtotal : **\$25.00**

Total: \$25.00

4. After successfully entering your USA Football High School Coach Membership email address, check the No Refund Policy checkbox box, and select *Continue*

Courses for Myself

| Course | State | Price |
|--------------------------------------|-------|---------|
| High School HUF Certification Course | IN | \$25.00 |

High School HUF Certification Course Membership

Enter your Usa Football membership email to receive a \$25 discount:

Discount Applied!

Subtotal : **\$25.00**

Total: **\$0.00**

Billing Information

Edit

Billing Address

45 N Pennsylvania Suite 700
46204

Shipping Address

N/A

☐

I agree to the NFHS No Refund Policy for online education courses, except for inadvertent duplicate purchases.

Continue



5. After completing the checkout process, you will be brought to a checkout confirmation page. Select *Click here* to be taken to your purchased courses dashboard

Your order has been processed. A receipt is shown below; which includes a link to a print friendly version. To access your course(s) please [Click here.](#)

Thank you for your interest in NFHS Coach Education. Credit Card Payment to: National Federation of State High School Associations

[Open Printable Version](#)

6. Select *Begin Course* to start a course you have purchased

The screenshot displays a user interface for 'My Courses'. On the left is a sidebar with navigation links: 'Home' (with a house icon), 'My Courses' (with a document icon and highlighted in blue), 'Active', 'Inactive', 'Distribution', and 'Redeem a License'. The main content area is titled 'My Courses' in red. It features a course card for 'High School HUF Certification Course' under the category 'Elective Courses'. The card includes a thumbnail image of a person with a bouquet of flowers, a progress bar showing '0% Completed', and an expiration date 'Active until: 06/01/2016'. At the bottom of the card are two buttons: 'Begin Course' (highlighted with a red box) and 'Download Certificate'. Social media icons for LinkedIn, Facebook, and Twitter are also present.

Quick instructions & High School Heads Up Football® best practices

Step 1: [Sign-Up/Renew](#) USA Football High School Coach Membership

Step 2: [Register](#) or [Login](#) to your NFHS Membership

Step 3: Go to nfhslearn.com/HeadsUpFootball

Step 4: Purchase all 4 courses [here](#) before starting any of the courses

[Concussion in Sports](#)

[Heat Illness Prevention](#)

[Sudden Cardiac Arrest](#)

[High School HUF Certification Course](#) (Use your USA Football Coach Membership email address)

Step 5: Access your NFHS Course Dashboard (<http://nfhslearn.com/dashboard>)

Once all four courses are completed, your Heads Up Football® online certification requirements are completed.

Thank you for your commitment to our great sport. For questions about registering a USA Football High School Coach Membership contact the USA Football Member Services team by phone or online:

1-877-5-FOOTBALL (1-877-536-6822)

<https://helpdesk.usafootball.com/hc/en-us>