



Oregon School Activities Association
25200 SW Parkway Avenue, Suite 1
Wilsonville, OR 97070
503.682.6722 fax: 503.682.0960 www.osaa.org



April 10, 2014

TO: Superintendents, Principals and Athletic Directors
FROM: Tom Welter, Executive Director
SUBJECT: Summary of Delegate Assembly Action at the April 7, 2014 Meeting

At the meeting on April 7, 2014, the OSAA Delegate Assembly took the following actions:

- Approved the minutes of the October 28, 2013, Delegate Assembly meeting.
- Honored Dave Johnson, Executive Director, Oregon Athletic Coaches Association, with the NFHS Outstanding Service Award.
- Received a report from Dr. Mick Koester, chair of the OSAA's Sports Medicine Advisory Committee, regarding the future of high school football, concussions, potential contact limitations in football practices, and Emergency Action Planning.
- Received a "State of the Association" report from Executive Director Tom Welter and OSAA Staff regarding the following subjects.
 - Year in Review
 - Foreign Student Concerns
 - Open Enrollment
 - Student Intent to Transfer Certificate
 - Practice Model
 - Standardizing Qualifying Events
 - OSAA Website
 - Rankings Committee
 - Basketball State Championship Formats for 2015
 - OSAA Foundation Report
 - OSAA Student Leadership Program
 - OSAA Sportsmanship Program
- Discussed the following questions in classification caucus groups and received written and oral reports back to the full Delegate Assembly.

MID-YEAR TRANSFERS

- Should the Association amend the mid-year transfer policy to allow an exception for transfers when the student's school of representation does not change?

MORATORIUM WEEK

- Are schools interested in expanding Moratorium Week from one week to two weeks?
- Do schools want one week or two weeks between Moratorium Week and the first practice date for Fall?



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- Voted to table until the October 2014 Delegate Assembly meeting a proposal to amend Article 3.1.5 “Membership” that would require schools, as a stipulation of full membership, to participate in at least one OSAA activity per season, per gender.
- Voted to amend Article 3.4 “Associate Membership” to increase the dues for Associate Member schools on a graduated scale based on enrollment, effective August 1, 2014. **(Attached)**
- Voted to amend Articles 5.4 and 5.5. “Executive Board Terms of Office” to have Board member terms expire on July 15 rather than June 14, effective immediately. **(Attached)**
- Voted to amend Article 9.6.3 “Student Activities Advisory Committee – Term” to limit committee members to not more than two consecutive three-year terms, effective August 1, 2014. **(Attached)**
- Voted to amend Rule 1.2 “Athletic Director and Coach Certification” to clarify that the Executive Board may adopt additional certification requirements for athletic directors and coaches, effective immediately. **(Attached)**
- Voted to amend Rule 6.8 “Association Year” to use the NFHS numbered week calendar when scheduling the Association Year, effective August 1, 2014. **(Attached)**
- Voted to amend Rule 6.8.5 “Association Year – Cutoff Dates” to clarify that the Executive Board has the authority to adopt a cutoff date for each activity after which no regular season contests may be played, effective immediately. **(Attached)**
- Voted to amend Rule 8.2.4 “Fifth Year Appeals Procedure” and Rule 8.3.1 “Age Hardship Appeals Procedure” to allow the Executive Director to rule on Fifth Year and Age waiver requests after the student has begun their last transcribed grading period, effective immediately. **(Attached)**
- Voted to amend Rule 8.4 “Awards” to increase the value of non-monetary merchandise a student may receive to \$500 per Association Year, effective August 1, 2014. **(Attached)**
- Voted to amend Rule 9.3 “Hearings Officer – Final Determination” to remove the 14-day deadline for a final ruling by the Executive Board or the Eligibility Appeals Board, effective immediately. **(Attached)**
- Re-elected Andy Gardner, Superintendent, Stayton HS, as the 4A representative to the OSAA Executive Board.
- Elected Curt Shelley, Principal, Grant Union HS, as the Association President for 2014-15.
- Recognized the following members of the Delegate Assembly who have finished their terms and are not eligible for re-election:
 - Dan Malone, Principal, Newberg HS, Represented 6A-4 Pacific Conference
 - HD Weddel, Principal, Bend HS, Represented 5A-4A IMC Hybrid
 - Randy Schild, Superintendent, Tillamook SD, Represented 4A-1 Cowapa League
 - Andy Jones, Vice-Principal, North Marion HS, Represented 4A-2 Tri-Valley Conference
 - Rob Pridemore, Vice-Principal, Riverdale HS, Represented 2A-1 Northwest League
 - Roy Durfee, Superintendent, Long Creek SD, Represented 1A-8 High Desert League
- Received a reminder of upcoming meetings:



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Executive Board – Monday, May 5, 2014 / 9am / OSAA Office, Wilsonville

Executive Board Summer Workshop – Monday-Wednesday, July 28-30, 2014 / Eagle Crest Resort

A summary of actions is posted on the OSAA website following each Board and Delegate Assembly Meeting. Official minutes of the April 7, 2014, Delegate Assembly meeting are available from the OSAA upon request.

Proposal to Amend Article 3.4 “Associate Membership”

(Action Item)

QUESTION: Should the Delegate Assembly amend Article 3.4 “Associate Membership” to change the dues for an Associate Member school depending on how many students attend the Associate Member school?

RATIONALE: Since the OSAA changed its Associate Member school policies two years ago, we’ve seen an increase in the number of schools joining the Association through this option. Many of these are small schools with a few students but some have large enrollments. This proposal would bring the fees that these schools pay more in line with the different fees full member schools pay.

RULE CHANGE SPONSORED BY: OSAA Executive Board.

NEXT STEP IF PASSED: Effective August 1, 2014 unless otherwise stated in the motion.

POSSIBLE RULE CHANGES:

KEY: Add
Delete

Article 3.4 – Associate Membership

A private school, charter school or alternative school may be granted Associate membership if it meets the requirements of Article 3.1. other than Articles 3.1.4., 3.1.5., and 3.1.6. Associate member schools may not enter teams or individuals in OSAA events except as provided in Rule 8.5.1. (d).

1. Q. What are the dues of the Association?
 - A. The dues are \$750 for each full member school ~~or \$100 for each associate member school~~, plus \$75 for each OSAA sponsored activity in which the school participates, payable on or before October 15 of each school year. **Associate Member school dues are based on the number of students attending the Associate Member school (\$100 for 1-100 students; \$250 for 101-500 students; \$500 for 501+ students).**

Proposal to Amend Articles 5.4 “Executive Board – Election” and 5.5 “Executive Board – Terms of Office”

(Action Item)

QUESTION: *Should the Delegate Assembly amend Articles 5.4 “Executive Board – Election” and 5.5 “Executive Board – Terms of Office” to change the date when newly elected/appointed members and the President/Vice-President assume office?*

RATIONALE: New members of the OSAA Executive Board are typically elected/appointed in May and don’t officially attend a Board meeting until the Summer Workshop in July. Occasionally there are appeals to the Board that occur at the end of the Association Year and this proposal would allow current, experienced Board members the opportunity to rule on those cases while allowing new Board members additional time to acclimate themselves to OSAA policies.

RULE CHANGE SPONSORED BY: OSAA Executive Board.

NEXT STEP IF PASSED: Effective August 1, 2014 unless otherwise stated in the motion.

POSSIBLE RULE CHANGES:

KEY: Add
Delete

Article 5.4 – Executive Board – Election and 5.5 Executive Board – Terms of Office

- 5.4. Election.** Members shall be elected to the Executive Board by a majority vote of the Delegate Assembly members present and voting at the regular April meeting. Newly elected and appointed members shall assume office ~~June~~ **July** 15 following their election or appointment.
- 5.5. Terms of Office.** The term of office for a member of the Executive Board shall be three years. A member shall not serve more than two consecutive terms. A member who is elected to fill a vacancy shall be eligible for up to two full three-year terms starting with the first meeting after election. The term of office for the President and for the Vice President shall commence on ~~June~~ **July** 15 following their election and shall be for one year only.

Proposal to Amend Article 9.6.3 “Student Activities Advisory Committee - Term”

(Action Item)

QUESTION: *Should the Delegate Assembly amend Article 9.6.3 “Student Activities Advisory Committee - Term” to limit committee members to no more than two consecutive three year terms?*

RATIONALE: Currently, members of the Student Activities Advisory Committee are able to serve on renewable three-year terms. This proposal would bring the term for this committee more in line with other OSAA committees and boards by limiting members to no more than two consecutive three-year terms. Members who go off the committee after serving two consecutive three-year terms would be able to come back on the committee in the future.

RULE CHANGE SPONSORED BY: OSAA Executive Board.

NEXT STEP IF PASSED: Effective August 1, 2014 unless otherwise stated in the motion.

POSSIBLE RULE CHANGES:

KEY: Add
Delete

Article 9.6.3 – Student Activities Advisory Committee - Term

9.6. Student Activities Advisory Committee

9.6.3. Term. ~~Members of the Committee shall serve a three-year renewable term in a cycle such that approximately one-third of the Committee members shall be replaced each year.~~ ***The term of office for a member of the Committee shall be three years. A member shall not serve more than two consecutive terms. A member who is elected to fill a vacancy shall be eligible for up to two full three-year terms starting with the first meeting after election.***

Proposal to Amend Rule 1.2 “Athletic Director and Coach Certification”

(Action Item)

QUESTION: Should the Delegate Assembly amend Rule 1.2 “Athletic Director and Coach Certification” to allow the Executive Board to adopt additional certification requirements?

RATIONALE: While reviewing the OSAA Handbook this past summer, it was suggested by legal counsel that we add an additional line to Rule 1.2 making it clear that the Executive Board does have the authority to adopt additional certification requirements for athletic directors and coaches beyond those listed in Rule 1.2.

RULE CHANGE SPONSORED BY: OSAA Executive Board.

NEXT STEP IF PASSED: Effective immediately unless otherwise stated in the motion.

POSSIBLE RULE CHANGES:

KEY:	Add
	Delete

Rule 1.2 – Athletic Director and Coach Certification

Athletic Director and Coach Certification. Athletic directors and coaches shall be certified through the NFHS Coach Education Program – “Fundamentals of Coaching” by achieving a passing score on the certification test prior to assuming duties as an athletic director or coach. ***The Executive Board may adopt additional certification requirements for athletic directors and coaches.*** The high school principal shall be held accountable for verifying that athletic directors and coaches have been certified. EXCEPTION: Any emergency exception must be authorized in writing by the OSAA. See Executive Board Policies, “Certification – Athletic Directors and Coaches” for additional information.

Proposal to Amend Rule 6.8 “Association Year”

(Action Item)

QUESTION: Should the Delegate Assembly amend Rule 6.8 “Association Year” to base the OSAA calendar on the NFHS Numbered Week Calendar?

RATIONALE: The OSAA has traditionally set its calendar based on Labor Day and Thanksgiving. Fall dates are based on Labor Day while Winter and Spring dates are based on Thanksgiving. The fluctuation between these two holidays can cause issues for schools and the OSAA on years when the calendar jumps forward or backward. Many states utilize the NFHS numbered week calendar in order to have more consistent dates for the start of each season and championship dates.

RULE CHANGE SPONSORED BY: OSAA Executive Board, OSAA State Championship Committee.

NEXT STEP IF PASSED: Effective immediately unless otherwise stated in the motion.

POSSIBLE RULE CHANGES:

KEY: Add
Delete

Rule 6.8 – Association Year

6.8. Association Year, Practice, Contests – Starting, Ending Dates.

- 6.8.1. Association Year.** The Association Year shall start with the first day of practice for fall sports **on the Monday of Week 7 of the NFHS Standardized Calendar** ~~(August 19, 2013)~~ and shall end at the end of the day on Memorial Day. (“Summer season” activities may begin on the Tuesday following the observance of Memorial Day.)
- 6.8.2. Fall Sports.** Practice shall not start prior to the ~~second~~ Monday **of Week 7 of the NFHS Standardize Calendar** ~~(August 19, 2013)~~ prior to the first contest date. The first contest shall not be played prior to the Thursday **of Week 8 of the NFHS Standardized Calendar for all Fall Sports, except Football. The Football first contest shall not be played prior to the Thursday of Week 9 of the NFHS Standardized Calendar** ~~(August 29, 2013)~~ preceding Labor Day.
- 6.8.3. Winter Sports.** Practice shall not start prior to the ~~second~~ Monday **of Week 20 of the NFHS Standardized Calendar** ~~(November 18, 2013)~~ preceding Thanksgiving Day. The first contest shall not be played prior to the Wednesday **of Week 22 of the NFHS Standardized Calendar** ~~(December 4, 2013)~~ following Thanksgiving Day.
- 6.8.4. Spring Sports.** Practice shall not start prior to the first Monday **of Week 35 of the NFHS Standardized Calendar** ~~(March 3, 2014)~~ following the Wrestling State Championships. The first contest shall not be played prior to the first Monday **of Week 37 of the NFHS Standardized Calendar** ~~(March 17, 2014)~~ following the 6A Basketball State Championships.
- 6.8.5.** The season for a school in a sport shall end when a school has completed its regular season contests and all state championship contests. During the Association Year, practice in a sport shall not be held after the conclusion of a school's sport season in that sport.

Proposal to Amend Rule 6.8.5 “Association Year – Cutoff Dates”

(Action Item)

QUESTION: *Should the Delegate Assembly amend Rule 6.8.5 “Association Year – Cutoff Dates” to clarify that the Executive Board has the authority to adopt a cutoff date for each activity after which no regular season contests in that sport may be played?*

RATIONALE: The OSAA has published cutoff dates for sports seasons for many years in its Planbooks for each activity. Legal counsel has suggested that we include reference to the Executive Board’s authority to set these cutoff dates in the Handbook.

RULE CHANGE SPONSORED BY: OSAA Executive Board.

NEXT STEP IF PASSED: Effective immediately unless otherwise stated in the motion.

POSSIBLE RULE CHANGES:

KEY:	Add
	Delete

Rule 6.8.5 – Association Year – Cutoff Dates

6.8.5. *Cutoff and Ending Dates.* *The Executive Board shall adopt a calendar each year that will include the cutoff date for each season at each classification after which regular season contests in that activity may no longer be conducted.* The season for a school in a sport shall end when a school has completed its regular season contests and all state championship contests. During the Association Year, practice in a sport shall not be held after the conclusion of a school's sport season in that sport.

Proposal to Amend Rules 8.2.4 “Fifth Year Appeals Procedure” and Rule 8.3.1 “Age Hardship Appeals Procedure”

(Action Item)

QUESTION: Should the Delegate Assembly amend Rule 8.2.4 “Fifth Year Appeals Procedure” and Rule 8.3.1 “Age Hardship Appeals Procedure” to allow the Executive Director to rule on Fifth Year and Age appeals after the student has begun their last transcribed grading period?

RATIONALE: The OSAA has long held the stance that it will not rule on future eligibility, basically that a student must actually be ineligible prior to seeking a waiver. In the case of fifth year and age appeals, it has been argued that waiting until a student is ineligible can put the student and his/her family at a disadvantage as they potentially make alternate educational plans. This proposal would allow the Executive Director to make a ruling these two situations once the student has begun his/her last transcribed grading period prior to exhausting his/her eligibility.

RULE CHANGE SPONSORED BY: OSAA Executive Board.

NEXT STEP IF PASSED: Effective immediately unless otherwise stated in the motion.

POSSIBLE RULE CHANGES:

KEY: Add
Delete

Rule 8.2.4 – Fifth Year Appeals Procedure & Rule 8.3.1 – Age Hardship Appeals Procedure

Fifth Year Hardship Appeals Procedure. The Executive Board, or as it may provide, the Executive Director, may in individual cases, upon written request **once the student has begun his/her last transcribed grading period prior to exhausting his/her eligibility**, declare eligible for up to one year a student who would otherwise be ineligible under Rule 8.2., “Duration of Eligibility/Graduation” because more than eight semesters have passed after the student entered the 9th grade if the student has not previously been granted eligibility based upon a fifth year or age hardship appeal and all of the following conditions are met:

- (a) the student has not graduated from high school;
- (b) the student establishes, to the reasonable satisfaction of the Executive Board or the Executive Director, as the case may be, either:
 - (1) that the student’s Individualized Education Program Team has determined that the student has a “disability” (as defined below), and that the student was meeting the requirements of the student’s IEP, yet was unable to graduate from high school within eight semesters after entering the 9th grade primarily because of the disability; or
 - (2) due to circumstances beyond the control of either the student, the student’s parent(s) or both, there has been both a significant absence from school (not less than one semester) and an inability to obtain academic credit during that period of absence; and
- (c) the student establishes, to the reasonable satisfaction of the Executive Board or Executive Director, as the case may be, that the student’s participation would not constitute an undue risk to the health or safety of other participants.
- (d) Without limiting the evidence that may be considered, the Executive Board or Executive Director, as the case may be, may consider the following in determining whether the student’s participation would constitute an undue risk to the health or safety of other participants:

- (1) whether the student has presented a report from a physician regarding the student's height, weight and whether the student is likely to pose an undue risk to the safety and health of other participants; the student shall submit to an independent medical examination by a physician selected by and paid for by the Association at the request of the Executive Board or Executive Director; and
 - (2) whether the sport is a contact or a non-contact sport.
- (e) Should an otherwise ineligible student who has already been granted a year of eligibility under the provisions of this rule apply for eligibility for a subsequent year, the Executive Board, or as it may provide, the Executive Director may consider the following factors in addition to those previously stated in this rule:
- (1) Whether the student has previously participated in the sport for which eligibility is sought, or a similar sport; and
 - (2) Whether the student's skill level in the sport for which eligibility is sought is such that the student was ever a member of a starting team or was the recipient of league or other honors as a result of participation in the sport; and
 - (3) Whether the student has participated in a prior state championship competition (either in an individual sport or a team sport).

For purposes of this Rule 8.2.4, "disability" shall have the meaning provided in the [Individuals with Disabilities Education Act, 20 U.S.C. § 1401\(a\)](#).

The Executive Board or the Executive Director may grant eligibility as to one sport and deny it as to another sport.

A decision of the Executive Director may be appealed to the Executive Board. A decision of the Executive Board may be appealed to a Hearings Officer under [Rule 9, "Hearings Officer."](#)

Age Hardship Appeals Procedure. The Executive Director, may in individual cases, upon written request *once the student has begun his/her last transcribed grading period prior to exhausting his/her eligibility*, declare eligible for up to one year a student who would otherwise be ineligible under Rule 8.3. (regarding age) if the student has not previously been granted eligibility based upon a fifth year or age hardship appeal and all of the following conditions have been met:

- (a) the student has not graduated from high school;
- (b) the student establishes that the student's Individualized Education Program Team has determined that the student has a "disability" (as defined in [Rule 8.2.4](#));
- (c) the student establishes, to the reasonable satisfaction of the Executive Board or Executive Director, as the case may be, that the student entered school later than others of the student's age or was retained primarily because of the disability; and
- (d) the student establishes, to the reasonable satisfaction of the Executive Board or Executive Director, as the case may be, that the student's participation would not constitute an undue risk to the health or safety of other participants.
- (e) Without limiting the evidence that may be considered, the Executive Board or Executive Director, as the case may be, may consider the following in determining whether the student's participation would constitute an undue risk to the health or safety of other participants:
 - (1) whether the student has presented a report from a physician regarding the student's height, weight and whether the student is likely to pose an undue risk to the safety and health of other participants; the student shall submit to an independent medical examination by a physician selected by and paid for by the Association at the request of the Executive Board or Executive Director; and
 - (2) whether the sport is a contact or a non-contact sport.
- (f) Should an otherwise ineligible student who has already been granted a year of eligibility under the provisions of this rule apply for eligibility for a subsequent year, the Executive Board, or as it may provide, the Executive Director may consider the following factors in addition to those previously stated in this rule:

- (1) Whether the student has previously participated in the sport for which eligibility is sought, or a similar sport; and
- (2) Whether the student's skill level in the sport for which eligibility is sought is such that the student was ever a member of a starting team or was the recipient of league or other honors as a result of participation in the sport; and
- (3) Whether the student has participated in a prior state championship competition (either in an individual sport or a team sport).

The Executive Board or the Executive Director may grant eligibility as to one sport and deny it as to another sport.

A decision of the Executive Director may be appealed to the Executive Board. A decision of the Executive Board may be appealed to a Hearings Officer under **Rule 9., "Hearings Officer."**

Proposal to Amend Rule 8.4 “Awards”

(Action Item)

QUESTION: Should the Delegate Assembly amend Rule 8.4 “Awards” to increase the value of non-monetary merchandise a student may receive per Association Year from \$300 to \$500?

RATIONALE: The retail value that the OSAA’s Awards rule allows per Association Year has been the same for the past 15 years. This proposal recognizes the increase in value of non-monetary merchandise that has taken place over the years. It does not change the stipulation preventing monetary compensation.

RULE CHANGE SPONSORED BY: OSAA Executive Board.

NEXT STEP IF PASSED: Effective immediately unless otherwise stated in the motion.

POSSIBLE RULE CHANGES:

KEY: <i>Add</i>
Delete

Rule 8.4 – Awards

8.4. Awards. A student becomes ineligible for one calendar year after the date of the report of the violation to the OSAA if at any time the student accepts or enters into any agreement for the purpose of later accepting any compensation or thing of value for or in recognition of athletic or activities abilities, with these exceptions:

8.4.1. A student activities participant may not accept monetary compensation in recognition of activities ability, participation and/or achievement during the Association year. A student may accept non-monetary compensation or items of value solely in recognition of activities ability, participation and/or achievement if the total value of such non-monetary compensation or items of value, including the actual value of any gift certificates (so long as they are not convertible to cash), discounts, coupons, etc., does not exceed ~~\$300~~ **\$500** retail value in any association year.

NOTE: For the purposes of this rule, “non-monetary compensation or items of value” does not include customary awards of a symbolic nature without resale value such as the school’s athletic letter, medals, ribbons, certificates, plaques, trophies and other emblems. This rule does not regulate or prohibit compensation received by a student for ability, participation and/or achievement in a non-OSAA sport or activity, nor does this rule prohibit the acceptance of college scholarships by students.

8.4.2. A coach or director is responsible for reporting to the school’s athletic/activities director all compensation or items of value received by the students on that coach/director’s team within one month of the receipt of the compensation or items of value. Principals are responsible for verifying to the association that the total sum of compensation or items of value received by each student participant at that school does not exceed ~~\$300~~ **\$500** retail value for each participant.

8.4.3. A student participating without compensation as a contestant, coach or similar participant in athletic or other activities may accept the use of necessary equipment and incidental services customarily furnished amateur participants in such activities, may accept reimbursement for direct and necessary expenses for participation (including mileage where the student must drive), and where participation requires absence from home, may accept necessary meals and lodging.

Proposal to Amend Rule 9.3 “Hearings Officer – Final Determination”

(Action Item)

QUESTION: Should the Delegate Assembly amend Rule 9.3 “Hearings Officer – Final Determination” to eliminate the 14-day deadline for a final ruling by the Executive Board or Eligibility Appeals Board?

RATIONALE: The OSAA strives to make eligibility rulings as soon as possible but during certain times of the year it may not be feasible to gather the Executive Board and/or the Eligibility Appeals Board to make a final ruling. This proposal would eliminate the 14-day deadline for a final ruling giving more time, if needed, to make these decisions.

RULE CHANGE SPONSORED BY: OSAA Executive Board.

NEXT STEP IF PASSED: Effective immediately unless otherwise stated in the motion.

POSSIBLE RULE CHANGES:

KEY: Add
Delete

Rule 9.3 – Hearings Officer – Final Determination

- 9.1 Appointment. The Executive Board shall appoint one or more Hearings Officers to whom all final determinations of the Association, including decisions made by the Executive Board and the Eligibility Appeals Board, may be appealed.
- 9.2 Appeals Procedure. A final determination of the Association relating to student eligibility under Rule 8 may be appealed by a member school, the student declared to be ineligible, or the student’s parent or guardian. A final determination of the Association regarding all matters other than eligibility determinations may be appealed only by a member school. A party may appeal a final determination by making a written complaint to Association staff, as provided in Rule 9.4. A school, student, or parent or guardian must exhaust this administrative remedy prior to seeking relief in any other forum or by any other means. The written complaint must be received by Association staff within 30 calendar days of the final determination of the Association, or the right to appeal is forfeited. The Hearings Officer shall cause the appropriate hearing notices to be served and, except as otherwise provided in the Rules, the matter heard as a contested case in accordance with [ORS 183.411](#) to [ORS 183.470](#). The hearing shall be held at the office of the Association in Wilsonville, Oregon or by telephone, at the discretion of the Hearings Officer. Parties or witnesses may appear by telephone, at the discretion of the Hearings Officer.
- 9.3 Final Determination. A final determination as described in section 9.2 occurs upon ~~(a) a final ruling made by the Association, including a conclusive ineligibility ruling made by the Executive Board or the Eligibility Appeals Board, or (b) a delay of longer than 14 working days between a written request for a conclusive ruling from the Executive Board or the Eligibility Appeals Board and a conclusive ruling.~~
- 9.4 Complaint. A written complaint made to the Association staff shall include an appeal fee of \$200 and state:
- 9.4.1 The name and address of the person making the complaint and the name of the student(s) affected by the delay or denial. If a member school is making the complaint, the complaint shall include a statement that the petitioner is an authorized representative of the member school;
- 9.4.2 A statement describing the way in which the petitioner asserts that the determination of the Association violates a state or federal law, an administrative rule, or the Rules of the OSAA, and whether the petitioner wishes to provide additional evidence beyond that which was produced previously, and if so, what that evidence will establish;
- 9.4.3 The authority from whose decision the appeal is brought; and
- 9.4.4 The relief requested.
- 9.5 Appeals. A final order issued by the Hearings Officer may be appealed to a proper Circuit Court of the State of Oregon.