



OSAA / OnPoint Community Credit Union
2019 BAND / ORCHESTRA STATE CHAMPIONSHIPS
May 8-11, 2019
The LaSells Stewart Center, Oregon State University, Corvallis



ADMINISTRATIVE INFORMATION

Additional information is available on the OSAA website, <http://www.osaa.org/activities/bnd>

Thank you to the OSU Music Department for co-sponsoring the OSAA Band/Orchestra State Championships again this year!

1. **EMERGENCY PLAN:** In the event of an emergency, natural disaster, fire, war, etc. that forces postponement or cancellation of an OSAA State Championship event, information will be posted to the home page of the OSAA website (<http://www.osaa.org>) and distributed to statewide media outlets.

2. **NEW OSAA LIVE MOBILE APP:** <http://www.osaa.org/app>



The new *OSAA Live* mobile app allows you to:

- Access OSAA State Championship Programs
- Follow your favorite teams
- Get updated schedules, scores, and rankings

Download the *OSAA Live* mobile app using the QR code or find it in the App Store or in Google Play by searching for "OSAA Live".

3. **ADMISSION:** *All persons must have a ticket or pass to enter. Student is any child age 5 & up through a senior in high school.*

A. **General Admission Tickets:** Adults – \$8 Students – \$5

B. **Online Ticket Orders:** <http://www.osaa.org/shop/tickets>

The OSAA and GoFan are working together to bring digital ticketing to our State Championship events. Spectators will now be able to purchase their tickets online any time including the day of the event and truly skip the lines as they enter.

Cost Structure: ADULT Ticket: GoFan / \$8 + \$1.40 Convenience Fee per ticket; Finals Site Box Office / \$8

STUDENT Ticket: GoFan / \$5 + \$1.25 Convenience Fee per ticket; Finals Site Box Office / \$5

C. **Finals Site:**

- 1) Doors will open one-half hour prior to first performance each day.
- 2) The Will Call window is located at the main entrance.
- 3) No personal checks. No American Express cards.
- 4) Cash, VISA / Mastercard accepted.
- 5) ATM is located inside the Alumni Center, next door to The LaSells Stewart Center.

D. **Bus Drivers:** Schools are responsible for all bus driver admissions. The OSAA does not provide passes for bus drivers.

E. **Passes:** ONLY the OSAA Gold Card, OSAA VIP pass, and OSAA Media pass which will admit the bearer only with photo ID, are to be honored at any OSAA State Championship event. No school, athletic district, officials' association, etc., passes are to be accepted.

F. **Complimentary Tickets:** Schools may request a maximum of six Administrative Complimentary Tickets for chaperones, bus drivers, etc. Additional adult passes that are needed shall be purchased. Participating students will not need a pass. Contact K.T. Emerson, kte@osaa.org for tickets.

4. **PERFORMANCE SCHEDULES:** <http://www.osaa.org/activities/bnd>

Posted by 4pm on Wednesday, April 24.

- A. **3A and 4A Band** – Wednesday, May 8
- B. **Orchestra** – Thursday, May 9
- C. **2A/1A and 5A Band** – Friday, May 10
- D. **6A Band** – Saturday, May 11

5. **EXPENSES:** <http://www.osaa.org/docs/forms/ReimbursementFormula.pdf>

Mileage will be paid by check at the conclusion of the spring sports season according to the 2018-19 Reimbursement Formula.

6. **LODGING AND VISITOR INFORMATION:** Schools are to make their own arrangements for lodging.

A. **Headquarter Hotel – Comfort Suites – Corvallis** <http://comfordsuites.com/hotel-corvallis-oregon-OR077>

The Comfort Suites is the OSAA Headquarter Hotel for Band/Orchestra at Oregon State University. Contact Patrick Garcia at 541.753.4320 to receive special rate information. Remember to mention that you are an OSAA member school.

B. **Visitor Information:** <http://www.visitcorvallis.com>

Visit the Corvallis Tourist Convention and Visitors Bureau online or call them at 800.334.8118 for more information about dining, shopping, lodging, and more while in Corvallis.

7. **PARKING:**

A. **Buses**

1) **Bus Unloading** – immediately in front of LSC / 10-minute zone.

2) **Bus Parking & Loading Area** – across the street from LSC, heading south and multiple locations at the softball complex (see map).

B. **Spectator Parking:** Parking permits are required on the OSU campus, Monday-Friday from 7am-5pm. Parking is available across the street from The LaSells Stewart Center near Reser Stadium and in the Parking Garage across from Gill Coliseum.

1) Permits can be purchased throughout the OSU campus at Pay & Display stations for \$1 per hour or \$10 per day. Debit/credit cards and cash accepted at all locations.

2) Purchase a daily parking permit in advance through Oregon State at <https://my.parking.oregonstate.edu/sales/daily/>

3) Campus parking lots are free after 5pm and on weekends. Meters require payment until 7pm Monday-Friday.

DIRECTOR'S INFORMATION

Additional information is available on the OSAA website, <http://www.osaa.org/activities/bnd>

1. **CHECK-IN:**

A. Upon arrival, the director shall check-in at the registration table in the lobby of the performance area.

1) Performing students and their directors will receive a hand stamp in order to enter the auditorium to view the other performing groups.

2) Additional adult or student tickets will need to be purchased.

B. Please provide the registration clerk a map of the stage set-up for your group.

C. **Tape Pool Submission Materials:** Pick up musical scores that were previously submitted to the OSAA for the state pool adjudication process.

D. **Additional Musical Scores:** *(Excerpt 2018-19 Band/Orchestra Handbook)*

4.5. Musical Scores. Three complete original scores or authorized copies of all music performed must be presented to the adjudicators.

4.5.1. Score measures must be consecutively numbered.

4.5.2. Scores must be labeled with school name and classification.

4.5.3. Penalty for provision of unauthorized photocopied scores to adjudicators. U.S. Copyright laws prohibit the use of photocopies unless approval is obtained from the publisher or their agent. The penalty for the provision of unauthorized photocopies shall be disqualification of the group from consideration for State participation.

2. **STAGE SET-UP/BREAK-DOWN:** There will be an experienced crew to set the stage with chairs and stands. Members of the percussion section, along with adults and students designated by the director, may enter ahead of the full group to assist in stage set up prior to the first step on the stage that starts the on-stage clock. In addition, the designated adults and students may help in removal of all percussion equipment after the performance, exiting from the front of the stage. The timer shall

notify the director when the chairs and stands are set and the on-stage time will begin. The timer shall not provide additional time for percussion set up. For this event to be fair for everyone, we need to respect the time schedule so that all groups can prepare and perform to the best of their abilities.

3. **EQUIPMENT PROVIDED ON STAGE:** Four timpani, xylophone, bass drum, piano, chimes, vibes, marimba, gong, chairs, stands and a podium. Groups will need to bring their own extension cords for amps, snare drums, cymbals, miscellaneous percussion, mallets and sticks.
4. **EQUIPMENT STORAGE:** Due to limited space, all equipment should be left on your bus until about an hour prior to your warm-up time. At that time, students may either leave their cases on the bus or leave them in the equipment storage room and take their instruments to the warm-up room. Following the performance, equipment will need to be immediately removed from the storage area. **More than one group will be using the storage area at any one time, so you will need to cooperate with one another to help make the transition a smooth one.**
5. **DEPARTURE PACKETS:** Following the awards ceremony, each director shall pick up his/her school's departure packet. This packet will include –
 - A. Musical scores provided for adjudicators
 - B. Rating sheets
 - C. CD of adjudicator comments
 - D. Participant certificates, stickers and gifts.
6. **MUSIC ETIQUETTE GUIDELINES:** Please encourage parents, school staff and administrators to attend and support your school's performance. Spectators will be allowed entry into the performance area only when the doors are open between groups. It will be possible to view the performances in progress from the lobby on the monitors provided by CCTV. Please share these guidelines with your students.
7. **PERFORMANCE RECORDINGS:** Every director will receive a DVD of their group's performance in the results packet available at the end of the contest, courtesy of CCTV in Salem. This is for educational purposes only and may not be reproduced.
8. **PERSONAL VIDEOTAPING:** Parents are welcome to videotape from the audience if they do so in such a way that it does not block the view of other spectators.
9. **PHOTOGRAPHY:** The OSAA will provide each school one photographer credential that will grant access to the balcony during that school's performance. This credential will be in each school's arrival packet and must be returned at the end of the school's performance. **This does not allow the photographer free entrance into the State Championships; it only allows access to the balcony during their school's performance. Photographers must remain at least two rows behind the adjudicators.**
10. **SERVICE ANIMALS:** Trained guide dogs and service animals assisting guests are welcome at OSAA State Championships. All other animals are prohibited. All service animals must remain on a leash or in a harness, and be in full control of the handler, at all times. Handlers are responsible for any damage or injuries caused by their animals, must properly dispose of waste in appropriate containers and must take appropriate precautions to prevent property damage or injury.
11. **LOST AND FOUND:** During the event, Lost & Found will be at the OSAA Event Office or other location designated by the host facility / OSAA Staff. Beginning the first business day after the event, please contact the LaSells Center, <http://www.osubeavers.com/sports/2017/1/26/event-lost-and-found.aspx> or call 541.737.7240 to claim any missing items.
12. **AWARDS CEREMONY:** At the conclusion of the performances in a classification, the outstanding groups will be recognized. State Championship trophies will be awarded to 50% of the groups in each classification, up to a maximum of five awards. Schools that receive a trophy should also be prepared to photograph their trophy presentation during the awards ceremony.
13. **RESULTS:** <http://www.osaa.org/activities/bnd>

Following the awards ceremony, each director shall pick up his/her school's departure packet. This packet will include musical scores provided for adjudicators, rating sheets and a CD of adjudicator comments. No results will be released prior to the awards assembly. Results will be posted to the Band/Orchestra page of the OSAA website following each awards ceremony.

Please direct your questions or comments related to the championships to K.T. Emerson, OSAA Assistant Executive Director, 503.682.6722 x227, email kte@osaa.org, or to State Championship Director Chuck Bolton, 503.341.6214, email tubasat@aol.com.

SOUVENIR INFORMATION

Additional information is available on the OSAA website, <http://www.osaa.org/shop>

1. SPORTS U MERCHANDISE: <http://www.osaastore.com>

- A. **Finals Site:** Sports U will be onsite at Oregon State University with a wide variety of Music State Championship souvenir merchandise. Stop by the merchandise booth to purchase t-shirts, sweatshirts, letterman patches, lapel pins, and much more. Items not sold at the event will be available for purchase online after the state championships while supplies last.
- B. **Official Letterman Patches:** Get your official OSAA Music State Championship letterman patch onsite at Oregon State University or by ordering online. Forget to get one last year? You can order an official letterman patch for any year in any OSAA activity by ordering online.
- C. **Sports U Contact Information:** Sports U is the official merchandise vendor of the OSAA. For more information, contact Sports U at 503.227.2051 or via email at erics@sportsu-store.com.

2. OSAA DIGITAL CHAMPIONSHIP PROGRAMS: <http://www.osaa.org/programs> *Programs available online only.*



The official Band / Orchestra Championship program will be available Wednesday, May 1. This year's program includes performance orders, a list of participants, historical state championship records and a color map of all OSAA member schools.

Download a free QR Reader App from the App Store or Google Play by searching for keyword "QR Reader."

4. MINI REPLICA TROPHIES: <http://www.osaa.org/shop#trophies>

- A. **Mini Replica Trophies:** The OSAA is proud to be able to offer mini replicas of the trophies presented at the OSAA State Championships. Mini replica trophies are 8" tall x 10" wide x 5" deep and make a great gift for coaches, students, parents, etc. Mini replicas can be produced for teams and individuals for any year in any OSAA activity. Each mini replica trophy is \$65 and that includes a personalized nameplate, shipping & handling. Order mini replica trophies online.
- B. **Crown Trophy Contact Information:** Crown Trophy manages the mini replica trophy program. For more information, contact Crown Trophy at 503.626.1125 or via email at awardpro@crowntrophy41.com.

OSAA / OnPoint Community Credit Union
 Band / Orchestra State Championships
 LaSells Stewart Center, Oregon State University

PARKING MAP

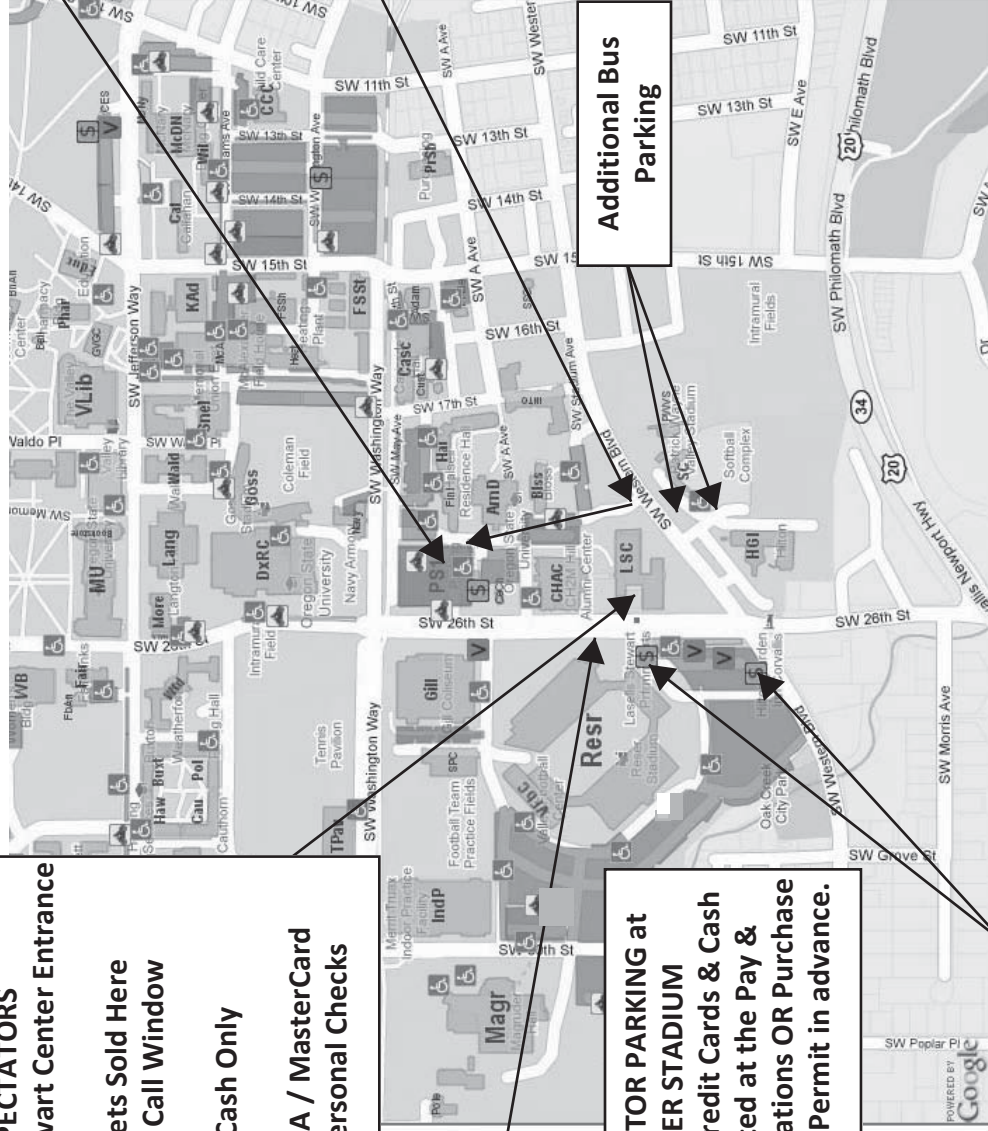
SPECTATORS
 LaSells Stewart Center Entrance
 Tickets Sold Here
 Will Call Window
 Cash Only
 No VISA / MasterCard
 No Personal Checks

Buses park in front of Reser
 Stadium along 26th Street

**SPECTATOR PARKING at
 RESER STADIUM**
 Debit / Credit Cards & Cash
 Accepted at the Pay &
 Display Stations OR Purchase
 a Parking Permit in advance.

**SPECTATOR PARKING at
 PARKING GARAGE**
 Located across from Reser
 Stadium on 26th Street,
 offers long-term metered
 parking - dollars and credit
 card are accepted forms of
 payment.

**ENTER HERE FOR
 PARKING GARAGE**



**PAY & DISPLAY STATIONS - located throughout campus and at the entrances to the lots at Reser Stadium.
 DEBIT / CREDIT CARDS & CASH ACCEPTED - \$1 per hour. Meters require payment until 7pm Monday-Friday. Campus
 parking lots are free after 5pm and on Saturday.**

For questions about parking, please call OSU Parking Services at 541.737.2583.

Purchase a parking permit in advance through OSU at <https://my.parking.oregonstate.edu/sales/daily>.



OSAA BAND / ORCHESTRA SIGHT-READING ROOM PROCEDURE

(Excerpt from 2018-19 OSAA Band / Orchestra Handbook)

6.8. Sight-Reading Room Procedure.

- 6.8.1.** Groups shall be adjudicated from the time the first member enters the sight-reading room until the last member leaves the room.
- 6.8.2.** Groups shall be responsible for seating themselves. Groups with more than one director, such as an assistant director, student teacher and/or percussion instructor, must designate which director will lead the group during sight-reading. Only one director will be allowed to give instructions and direct the group during sight-reading. When the group is ready to perform, the adjudicator shall then read or explain the following statement to the group:
- "Do not remove the music you are about to receive from the envelope until told to do so. Failure of any students to abide by this request will result in a deduction of five points from our total scores."
- 6.8.3.** The adjudicator shall read or explain the following statement to the group:
- "I will tell you when to open the envelope containing your music. You will have seven minutes for your director to talk you through this selection. Your director may not sing or clap rhythms or communicate the rhythms in any way to you, however the director may request that you finger the notes and/or sing them back and/or clap rhythms. You may not play your instrument at any time during this seven-minute period; any student playing an instrument will cause your group to forfeit five points from your total sight-reading score. Tympani may tune during this time."
- 6.8.4.** The adjudicator shall ask if there are any questions. When questions have been answered, he shall instruct the group to remove the music from the envelopes and the seven-minute period shall begin. During the seven minutes, the director will receive a two-minute warning and a thirty-second warning. At the end of the seven-minute period, the adjudicator shall explain the following information to the group:
- "While the group is sight-reading the music, the director may call rehearsal marks, sing lines with the sections- do almost anything to keep the group together. It is acceptable to regroup after stopping and start again, but a group doing so may not score as high as a group performing the music without stopping."
- 6.8.5.** The group then performs the sight-reading selection.
- 6.8.6.** Upon completion of the sight-reading selection, the adjudicator shall read or explain the following:
- "Put your music back in the envelope from which it came and pass it in to me. Failure of any student to pass in a part at this time will result in a five-point deduction in your total sight-reading score."
- 6.8.7.** If time permits, the adjudicator may give verbal comments to the group on their performance.
- 6.8.8.** The adjudicator shall dismiss the group when the student assistant has accounted for all parts of the sight-reading selection.



Oregon School Activities Association
25200 SW Parkway Avenue, Suite 1
Wilsonville, OR 97070
503.682.6722 fax: 503.682.0960 <http://www.osaa.org>



OSAA/OMEA Music Etiquette Guidelines

The Oregon School Activities Association, in cooperation with the Oregon Music Educators Association, has adopted the following guidelines for audience etiquette. These guidelines will be enforced at all OSAA-sponsored concerts, festivals, and competitions. They reflect behavior that assures courtesy to the performers and audience members alike.

- Concentrate your attention fully on the music.
- Do not talk or listen to audience members who talk while music is being played / sung.
- Applaud courteously at the end of the selection. Applause between movements of a work is not appropriate. Whistling and yelling are not appropriate at formal concerts. If you feel that a group gave a particularly exceptional performance, a standing ovation is an appropriate acknowledgment.
- Avoid making motions or noises which might distract other audience members or performers. Examples of distractions include (but are not limited to) audible foot tapping, bubble blowing, passing notes, conducting, the rustling of candy/cough drop wrappers, and jingling of jewelry.
- OSAA strives to provide exceptional performance venues at its competitions. Most concert auditoriums prohibit food or beverages inside the hall, and participants will respect this rule, whether or not it is posted.
- When entering or exiting the auditorium or performance room, do so only between ensembles, or if at state solo competition, between soloists.
- Do nothing which will interrupt or distract a judge or contest official from their duties. Allow them to focus their full attention on the performances. Enforce a quiet area around judges during time between performances when they are completing their evaluations.
- Listen for the beauty in the music, not the mistakes. Tell the performers what you enjoyed about their performance.
- Student musicians are reminded to please support the other performing groups with your attention and applause. As audience members and members of musical groups, treat the other performers as you would wish to be treated.
- Cell phones should remain off in the auditorium. It is impolite to talk or text on cell phones during performances.

Adopted January 13, 2000 (Revised March 31, 2010)