



Oregon School Activities Association

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May 19, 2020

TO: Superintendents, Principals and Athletic Directors

FROM: Kyle Stanfield, Assistant Executive Director
K.T. Emerson, Assistant Executive Director

SUBJECT: Update from the Computation of ADM Task Force – May 18, 2020

The Computation of ADM Task Force met online on Monday, May 18, 2020 to continue to review how the OSAA counts students for classification purposes. The Task Force was put together by the OSAA Executive Board after the most recent Classification and Districting Committee concluded. The Task Force's main objective is to review the policy and philosophy pertaining to school populations and how those are used for Classification and Districting purposes.

The Task Force was welcomed by OSAA Executive Director Peter Weber along with OSAA staff members K.T. Emerson and Kyle Stanfield.

The OSAA staff began the meeting with a review of the charge and progress to date. At the direction of the Task Force, the OSAA staff constructed potential verbiage around options schools and socio-economic status adjustments to current language in the OSAA Handbook. The Task Force was supportive of forwarding the verbiage to the OSAA Executive Board for review at the Board's Summer Workshop in July.

6.3. Computation of Average Daily Membership (ADM). A school's ADM for the purpose of classification shall consist of an average of its base number minus the school's SES factor for the entirety of each of the previous three school years preceding the OSAA's final decision with regard to Classification and Districting under Article 6.1.

6.3.1. Base Number. A school's base number shall include the following:

(a) Public High Schools.

- (1) Average ADMr for grades 9-11 as reported by the Oregon Department of Education for the entirety of each of the previous three school years, plus
- (2) **Average of all students in grades 9-11 that reside in the school's attendance boundary but attend a separate, non-full member school administered by that school's school district.**
- (3) Average of all students in grades 9-11 that participated for the school in each of the previous three school years that did not attend the school (home school students, **students attending Associate Member schools administered by other school districts**, and students at private schools that do not offer an activity).

(b) Private High Schools.

- (1) Average ADM for grades 9-11 as reported by the private school to the OSAA for the entirety of each of the previous three school years (average of actual enrollment for four dates during each school year).
- (2) Average of all students in grades 9-11 that participated for the school in each of the previous three school years that did not attend the school (home school students).

NOTE: For a non-coeducational school, the ADM shall be doubled to determine the classification figure.

6.3.2. SES Factor. A school's socioeconomic (SES) factor shall be subtracted from a school's base number to create an adjusted base number. The SES factor shall be determined by:

- (a) **Public Schools.** Using the school's free lunch percentage as reported by the Oregon Department of Education, multiplied by 25%. **Schools whose free lunch percentage exceeds the state average shall have their number multiplied by 40%.**
 - (b) **Private Schools.** Using the school's free lunch number as reported by the private school to the OSAA, multiplied by 25%. The OSAA shall verify that private schools are following the same household size and income guidelines required by the Oregon Department of Education.
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The staff also presented the format of how the Computation of ADM would be constructed. The document included 9-11 ADM numbers, additional options school students, additional home or alternative students that participate and the adjusted socio-economic factor as presented in April. With the adoption of the three-year longitudinal average, this was calculated for each of the previous three completed school years to give the Task Force an idea of how the format could potentially be presented to the membership.

The Task Force did not set another meeting date. They will wait until after the OSAA Executive Board Summer Workshop in July to see if any direction is provided or other aspects that need to be reviewed before they conclude their work.

Written suggestions and proposals on any computation of ADM related subjects should be emailed to the OSAA (kte@osaa.org)
Any communication received by the OSAA will be shared with all task force members for review and discussion.