



OSAA/OnPoint Community Credit Union
2019 SPEECH STATE CHAMPIONSHIPS
April 18-20, 2019
Western Oregon University
345 N. Monmouth Avenue, Monmouth, OR 97361



DISTRICT TOURNAMENT DIRECTOR INFORMATION

Additional information available on the OSAA website, www.osaa.org/activities/spe

PRE-DISTRICT TOURNAMENT

1. **DISTRICT TOURNAMENT DIRECTOR RESPONSIBILITY:** Each item below is the District Tournament Director's responsibility. If you have questions about any of these responsibilities, please contact Brad Garrett at 503.682.6722 x229 or email bradg@osaa.org.
2. **CONFIRM SCHOOLS IN YOUR DISTRICT:**
Please confirm all the schools eligible to compete in your District Tournament by reviewing the speech districts at www.osaa.org/activities/spe. If a school is scheduled to participate in your District Tournament but doesn't appear on the OSAA website, it's because the school hasn't signed up with the OSAA to offer speech. Non-registered schools that wish to be included, must sign up with the OSAA prior to the District Tournament in order to be eligible. Please have schools contact Brad Garrett at 503.682.6722 x229 or email bradg@osaa.org to register.
3. **TABROOM REQUIREMENT:**
All Districts are required to use Tabroom to conduct their qualifying events. Championship Committee staff have created qualifying tournament templates in Tabroom and have distributed login information to all District Directors. Additional support will be available for those with questions – please contact Ameena Amdahl-Mason at amdahl-mason@nclack.k12.or.us and/or Robyn Rose at roser@loswego.k12.or.us.
4. **ENTRY REQUIREMENT:**
All school participating in the District qualifying event are required to submit entries to their District Tabroom account by the deadline specified by the Meet Director.
5. **DISTRICT TOURNAMENT PROCEDURES (2018-19 OSAA Speech Handbook)**
 - a. To the extent feasible, District Tournaments shall operate under Speech State Championships rules, except in debate matching to determine Speech State Championships participation.
 - b. No contestant may appear at the Speech State Championships without first competing and placing in a District Speech Tournament and being certified as a Speech State Championships participant by a District Director unless the contestant is a substitute speaker in Oregon Style Cross-Examination Debate, Public Forum Debate, Parliamentary Debate or Duo Interpretation.
 - c. In the absence of competing schools, it may be necessary to declare a winner by default to represent the District at the Speech State Championships.
 - d. District Tournaments must be held at least 10 days prior to the Speech State Championships. There shall be no exceptions to this rule.
 - e. **Number of Individual Event Entries at District Tournaments.** Each school may have a maximum of 29 entries at the District Tournament. A maximum of three entries may be placed in any one event. Each Duo Interpretation entry counts as a single individual events entry.
 - f. **Number of Oregon Style Cross-Examination Debate Entries at District Tournaments.** Each school may enter a maximum of three Oregon Style Cross-Examination Debate Teams at the District Tournament.
 - g. **Number of Public Forum Debate Entries at District Tournaments.** Each school may enter a maximum of three Public Forum Debate Teams at the District Tournament.
 - h. **Number of Parliamentary Debate Entries at District Tournaments.** Each school may enter a maximum of three Parliamentary Debate Teams at the District Tournament.



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- i. **Number of Lincoln Douglas Entries at District Tournaments.** Each school may enter a maximum of three Lincoln Douglas debaters at the District Tournament
- j. **Number of events per student.** Any student may enter a maximum of two Individual Events and one Debate event at the District or Speech State Championships. No student may participate in more than two Individual Events or more than one Debate event.
- k. **District Debate Tournament Matching Procedures.** District Debate Tournaments are "double elimination" tournaments; after round two and subsequent rounds, teams with two losses shall be eliminated from competition.
- 1) After round one, winners shall face winners; losers shall face losers, EXCEPT:
 - a) If there is an odd number of winners, a team with one loss shall be randomly chosen (consistent with the criterion listed in Section 9.8 of the Speech State Championships debate matching procedures) to face the additional winner.
 - b) Teams from the same school shall not meet unless the only remaining teams are from the same school, or three of the four remaining teams are from the same school.
 - 2) Byes shall be drawn using the same procedures and rules as used at the Speech State Championships except as specified in Section C-2 below. [See also Speech State Championships Committee and Director section.](#)
 - 3) The following rules apply to districts sending only two teams to the Speech State Championships:
 - a) If, at the time of the deciding or final round, an undefeated team has defeated all remaining contenders in District competition, the undefeated team shall receive a bye. Additional Speech State Championships Qualifiers shall be determined by the matching of one-loss teams.
 - b) If only three teams remain in the tournament, and one team has defeated the other two, that team shall receive a bye to the Speech State Championships regardless of overall record.
 - c) In the deciding round to determine two slots for the Speech State Championships, one-loss teams may not be given a bye unless the one-loss team has defeated the other two remaining teams.
 - 4) If, following the "final" debate round at the district tournament, fewer debaters remain than there are qualifying slots available for that district to the Speech State Championships, the additional qualifiers shall be selected from those that received their second loss during the "final" round using the following criteria in the order listed:
 - a) Head-to-head competition among the teams being considered for the additional slot.
 - b) If the debaters have not met, a run-off round shall be held.
- l. **Certification of District Winners for the Speech State Championships.**
- 1) **Speech State Championships Oregon Style Cross-Examination Debate Entries.** The number of Oregon Style Cross-Examination Debate Entries for the Speech State Championships from each District shall be based on the following schedule:

1-2 teams at District	District qualifies 1 team to Speech State Championships.
3-4 teams at District	District qualifies 2 teams to Speech State Championships.
5-6 teams at District	District qualifies 3 teams to Speech State Championships.
7-8 teams at District	District qualifies 4 teams to Speech State Championships.
9-11 teams at District	District qualifies 5 teams to Speech State Championships.
12-15 teams at District	District qualifies 6 teams to Speech State Championships.
16-19 teams at District	District qualifies 7 teams to Speech State Championships.
 - 2) **Speech State Championships Parliamentary Debate and Public Forum Debate Entries.** The number of Parliamentary Debate Entries and Public Forum Debate Entries for the Speech State Championships from each District shall be based on the following schedule:

1 team at District	District qualifies 1 team to Speech State Championships.
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2-8 teams at District	District qualifies 2 teams to Speech State Championships.
9-16 teams at District	District qualifies 3 teams to Speech State Championships.
17+ teams at District	District qualifies 4 teams to Speech State Championships.

- 3) **Speech State Championships Lincoln-Douglas Debate Entries.** The number of Lincoln-Douglas Debate Entries for the Speech State Championships from each District shall be based on the following schedule:

1-5 speakers at District	District qualifies 2 speakers to Speech State Championships.
6-10 speakers at District	District qualifies 3 speakers to Speech State Championships.
11-15 speakers at District	District qualifies 4 speakers to Speech State Championships.

NOTE: All debaters qualifying for the Speech State Championships must debate at District unless only one school is entered in the event.

- 4) **Speech State Championships Individual Event Entries.** The number of Individual Event Entries for the Speech State Championships from each District shall be based on the following schedule:

1-11 speakers at District	District qualifies 2 speakers to Speech State Championships.
12-17 speakers at District	District qualifies 3 speakers to Speech State Championships.
18-24 speakers at District	District qualifies 4 speakers to Speech State Championships.
24 + speakers at District	District qualifies 4 speakers to Speech State Championships.

- 5) **Alternates.** At District Tournaments, District Directors shall announce Individual Event alternates who shall come to the Speech State Championships whenever a District place winner is unable to attend. It is the responsibility of the coach of a Speech State Championships Qualifying Contestant to notify the District Director if that contestant cannot attend the Speech State Championships; the District Director shall then confirm that the alternate will attend and contact the OSAA with the substitution. If the alternate is unable to attend, the next highest placing district participant in that event may fill the position.

- 6) **Team Event Substitutions.** In Oregon Style Cross-Examination Debate, Public Forum Debate, Parliamentary Debate, and Duo Interpretation, a coach is allowed to substitute one speaker who has not qualified for the Speech State Championships in that event for one who has.

m. **Proven Excellence Alternative State Qualifiers.**

- 1) **Rationale:** In addition to District Winners, a limited number of students may be eligible to participate at the Speech State Championships each year under the "Proven Excellence Alternative Qualifying System." The system was developed to guarantee participation at the Speech State Championships by the state's very best speakers while maintaining a limit on the number of State participants.

- 2) **Qualification Process:** Each school may add a maximum of two Speech State Championships entries which did not qualify to participate at the Speech State Championships in the designated event to that district's report form to the OSAA if all the following conditions have been satisfied for each student:

- The student participated at the district speech tournament in the event in which the student had previously proven excellence but did not qualify for participation at the Speech State Championships in that event.
- The student (or both members of a Duo Interpretation team) had previously proven excellence in the designated event by placing third or higher in an individual (or Duo Interpretation) event, Student Congress, or by participating in the semifinal round of a debate event in the senior or open division at two or more eligible competitions.
- In team events, both team members must have participated together at the qualifying tournaments.
- In order to be considered as an eligible tournament for the purpose of satisfying these rules, the competition must have followed OSAA Speech State Championships Rules in the event for which the qualifying place was attained and meet one of the following criteria:



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- ◆ Included at least 15 competitors in the senior or open division of the event in a tournament attended by at least 15 high schools.
 - ◆ Included at least 20 competitors in the senior or open division of the event in a tournament attended by at least 12 high schools.
 - ◆ (For Student Congress Only) Included at least 12-15 competitors in the chamber of a tournament attended by at least four high schools. Tournament Directors at tournaments with multiple chambers must pre-designate one chamber only to be used for Proven Excellence qualification.
- e) Coaches of potential proven excellence qualifiers shall bring evidence of the student(s) proven excellence eligibility to the district tournament and make that evidence available to the district director if it is requested.

3) Speech State Championships Entry Process:

- a) Should a student who has satisfied the proven excellence criteria for an event or events fail to qualify for State at the district speech tournament in that event or events, the district director shall add that entry as a proven excellence alternative qualifier to the district's results form submitted to the OSAA following the district tournament up to a maximum of two entries per school. The addition of a proven excellence qualifier or qualifiers shall have no effect on the quantity of district winner State qualifiers allocated to the district.
- b) An entry for a school in a team event shall count as one entry for the purpose of applying the two entry per school limitation.
- c) Should a school have more than two proven excellence qualifiers for the Speech State Championships in a given year, the coach of the students shall inform the district director which of the students shall be designated as the two qualifiers for the school. At the discretion of the coach, it is possible that both proven excellence qualifier positions for a school could be designated to the same student.
- d) Should a student who has satisfied the proven excellence criteria for an event or events also qualify in that event or events at the district speech tournament, they may yield their district qualifying spot to the district alternate and still compete at the Speech State Championships by accessing their proven excellence alternative qualification (should their coach designate that student as one of the two proven excellence qualifiers for that school as outlined in provision (c)).

4) Proven Excellence Advisor:

- a) A Proven Excellence Advisor shall be elected yearly by a statewide preferential ballot of all association members. The Proven Excellence Advisor shall actively educate new coaches and provide a refresher for returning coaches in the Fall regarding Proven Excellence qualification and procedures.
- b) The Proven Excellence Advisor shall be the person to answer questions about whether an event meets the conditions for Proven Excellence. The advisor shall gather information from the Executive Committee, if needed, to answer these questions.
- c) The Proven Excellence Advisor shall keep a database of all tournaments and events that meet Proven Excellence standards. An updated list of qualifying tournaments and events shall be posted on www.speechoregon.org and is to be used by district directors as needed. This information is also posted at www.osaa.org/activities/spe.

6. CONFIRM DISTRICT SOP (STANDARD OPERATING PROCEDURES):

It is strongly suggested that District Tournament Directors schedule a meeting of the coaches in your district to confirm the policies for your district in cases not specifically covered by state rules. (i.e. will you hold two preliminary rounds and a final if there is only one section of an event; will you have an open tab room; how will State Student Congress qualifiers be selected) There may already be policy that is traditionally followed in your district, but it's a good idea to make sure that the policy is agreed upon prior to the start of the District Tournament.



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7. **DOWNLOAD AND DUPLICATE BALLOTS:** (NOTE: THIS DOES NOT APPLY TO TOURNAMENTS USING ONLINE BALLOTING)

Individual Event ballots and ballot covers, plus Debate ballots and rules, are available for download at www.osaa.org/activities/spe.

8. **REVIEW DISTRICT TOURNAMENT PROCEDURES IN OSAA SPEECH HANDBOOK:**

It's recommended that District Tournament Directors review District Tournament Procedures in advance. These procedures may be found on pages 7-8 of the 2018-19 OSAA Speech Handbook posted at www.osaa.org/activities/spe/information.

DURING DISTRICT TOURNAMENT

1. **MANUSCRIPT REQUIREMENTS:**

The District Tournament Director will provide event links to the DropBox folder for each event to all participating schools. Manuscripts shall be uploaded to the District DropBox account by the deadline established by the District Tournament Director. If an issue arises and the district tournament director has occasion to request a manuscript, the manuscript must be available, or the rules stipulate that the contestant shall be disqualified.

2. District Directors shall check original event (ADS, Informative, and Radio Commentary) manuscripts for original content/plagiarism before the district certifies original event winners.

POST-DISTRICT TOURNAMENT

1. **FINALIZING YOUR TABROOM ACCOUNT:**

State Championship entries, except for Congress and Proven Excellence Alternative Qualifiers, will be drawn from each District's Tabroom tournament. All details related to your tournament must be finalized in Tabroom by 4pm on Sunday, April 7. It is essential that District Tournament Directors verify the information on time in order for the Tournament Committee to have adequate time to prepare materials.

Congress and Proven Excellence Alternative Qualifiers shall be submitted by the deadline above using a supplemental form located at <http://www.osaa.org/forms/registration/spe>.

2. **PRE – STATE CHAMPIONSHIP POSTINGS:**

- The Master Entry list will be posted to the State Championships tournament account on Monday, April 8 on the OSAA website.
- District Tournament Directors and coaches are responsible for checking the accuracy of the entry information, including correct school, spelling of names, titles, etc.
- For corrections, please contact Brad Garrett at the OSAA via email at bradg@osaa.org, by Wednesday, April 10 at 4pm. This will ensure that the State Championships Committee has accurate information for the State Workday.

3. **STATE CHAMPIONSHIPS – DROPS / SUBSTITUTIONS:** Schools needing to drop a student who has qualified for State should take the following action:

- Contact the District Tournament Director immediately to report the drop.
- The District Tournament Director should then contact the coach of the alternate to let him/her know that an opportunity to participate at State has become available.



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- c. The District Tournament Director must notify Brad Garrett at the OSAA to confirm the change. Changes in the District Entry may be made only by the District Tournament Director.
 - d. Please do not wait until you get to State to report a drop. That would be unfair to the alternate, and makes it much more difficult for the State Championships Committee to make the matching revisions often necessary under State rules to address the change.

Please direct your questions or comments regarding this material or any other pertinent information as it relates to the state championship to Brad Garrett at 503.682.6722 x229 or email bradg@osaa.org.