



Oregon School Activities Association

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Wilsonville, OR 97070

503.682.6722 fax: 503.682.0960 <http://www.osaa.org>



Officials Registration & Certification Timeline

OFFICIAL REGISTERS

- Consents to background check
- Completes all registration steps
- Pays the registration fee



Immediately



Email with registration confirmation and receipt of payment is sent from ArbiterSports



Added to local group/association in ArbiterSports



Online tests and clinics are available (*rules exam/concussion*)



Within 24 Hours



NFHS digital publications are available via NFHS Central Hub on ArbiterSports (*online rules and case books for all sports*)



Email confirmation is sent once free digital rule book is available on the NFHS Rules App



OCEP Principles certification option, "Interscholastic Officiating" course, on NFHS Learning Center discount available

2019-20 Registration Fees:

Football	\$71.00
Volleyball.....	\$71.00
Soccer.....	\$65.00
Basketball.....	\$79.00
Wrestling.....	\$71.00
Baseball.....	\$79.00
Softball.....	\$79.00



1 to 3 Business Days



Background checks are submitted every work day by noon to initiate the screening (*may take up to 3 days to process*)



Registered badge appears once background check clears (*previous officials may clear faster than new officials*)



3 to 5 Business Days



Officials packet is shipped with a tracking number (*mail batches are processed every 2-3 business days*)



Email confirmation with tracking number is sent once registration has been processed in a mail batch



Packet may take 2 to 3 days to be delivered via USPS (*undeliverable packets may be returned to the OSAA office due to incomplete or invalid addresses which will delay packets*)



The process continues on the next page.

OFFICIAL TAKES THE ONLINE NFHS RULES EXAM

- Completes the entire rules exam on ArbiterSports



OFFICIAL TAKES THE ONLINE OSAA CONCUSSION COURSE

- Successfully completes the "Understanding Concussions – What Officials Need to Know" training course via ArbiterSports
- Must be completed once during the current membership year (August – June)
- Must be the OSAA's concussion online training course



Immediately



Official is certified to officiate OSAA sanctioned contests at the sub-varsity level (*or higher, based on test score and/or OCEP*)



The official's individual **Monitor Eligibility** report will reflect their completed requirements



Within 12 Hours



Sub-Varsity, Varsity, or Playoff eligibility badge will appear in ArbiterSports (*script runs every 12 hours to award badges*)

Level of certification depends on exam score and OCEP certification status:

< 75% on the Rules Exam	Sub-Varsity
≥ 75% on the Rules Exam	Varsity
≥ 90% on the Rules Exam + OCEP Principles Certified + OCEP Playoff Certified	Playoff

(Note: only the highest level of eligibility badge will be displayed in ArbiterSports)

OSAA Athletic Officials Handbook Rule 4-2:

In order to officiate any level of OSAA sanctioned contest, officials must at a minimum complete the following items every year: register with the OSAA, pass a criminal conviction history screening, complete the online OSAA concussion course, and take the relevant NFHS sport rules examination.

2019-20 Officials Registration and Testing Dates

	FALL	WINTER	SPRING
Registration/Testing Opens	Mon. 6/24/2019	Mon. 9/23/2019	Mon. 1/13/2020
Test Review Opens	Mon. 8/19/2019	Mon. 11/18/2019	Mon. 3/2/2020
First Contest/Jamboree Dates	Thurs. 8/29/2019	Wed. 12/4/2019	Mon. 3/2/2020
Registration Closes	Fri. 9/27/2019	Fri. 1/24/2020	Wed. 4/24/2020
Testing Closes	Fri. 10/25/2019	Fri. 2/21/2020	Wed. 5/22/2020



For more information and resources for officials, visit www.osaa.org/officials



NFHS Rules Book App
www.osaa.org/officials/rules