



OSAA / U.S. Bank / Les Schwab Tires
2009 DANCE AND DRILL STATE CHAMPIONSHIPS

March 18-21, 2009 - Memorial Coliseum
 300 Winning Way Portland, OR 97208



March 20-21, 2009 – University of Portland, Chiles Center
 5000 N Willamette Blvd., Portland, OR 97203

ADMINISTRATIVE INFORMATION

Additional information is available on the OSAA website, www.osaa.org/dance/

1. **EMERGENCY PLAN:** In the event of an emergency, natural disaster, fire, war, etc. that forces postponement or cancellation of an OSAA State Championship event, information will be posted to the home page of the OSAA website (osaa.org) and distributed to statewide media outlets. A recorded message will also be accessible by calling the OSAA office at 503.682.6722 ext. 0.
2. **ADMISSION:** Tickets for all sessions may be purchase at both sites anytime during the event. Doors open at both sites 30 minutes prior to the first performance. Will Call windows are located at the main entrance at both sites. VISA / MasterCard accepted at both sites.
 - a. **Memorial Coliseum:** www.comcasttix.com/
 - 1) Reserved Seating. Tickets go on sale to the general public at 10 a.m., Sunday, March 1.
 - a) **Tickets** are \$13.50.
 - b) **Parking Passes \$4.** Pre-purchased parking tickets are limited to availability and may be purchased only at the Rose Quarter Box Office.
 - 2) Tickets available through the Rose Quarter Box Office, participating Safeway and Tickets West outlets, by phone at 877.789.ROSE (7673) or online at ComcastTIX.com. Phone or internet orders will have an additional fee of \$4.75 per order added to the price. For more information please visit RoseQuarter.com.
 - b. **Chiles Center:** www.osaa.org/tickets/
 - 1) Reserved Seating. Tickets go on sale to the general public 10 a.m., Sunday, March 1.
 - a) **Tickets** are \$10.00.
 - b) Tickets will be available at the Chiles Center beginning at 10 a.m., Friday, March 20.
 - 2) **Online Ticket Orders:** Pre-order tickets for the Dance / Drill State Championships at the Chiles Center. Tickets are available online until 10 a.m., March 18. All orders will be placed at the event site Will Call window and available for pick-up beginning March 20.
 - c. **Bus Drivers:** Schools are responsible for all bus driver admissions. The OSAA does not provide passes for bus drivers.
 - d. **Passes:** ONLY the OSAA Gold Card, OSAA VIP pass, OSAA Media pass, and Dance / Drill Media pass which will admit the bearer only with photo ID, are to be honored at any OSAA State Championship event. No school, athletic district, officials association, etc., passes are to be accepted.
 - e. **Team Ticket Orders:** www.osaa.org/dance/
 Call Pat Keaveny at 503.238.1832 if you have any questions.
 - f. **Complimentary Tickets:**
 - 1) Only coaches listed on the Official Entry Form will be eligible for complimentary tickets in the coaches section.
 - 2) The number of "Parent" complimentary tickets is pre-set by division.
 - a) Mom Complimentary Tickets, which allow moms in the dressing area, will be issued as follows:

Show Large	12	Show Small	10	6A or 5A Small	8
6A or 5A Large	10	4A/3A/2A Large	8	4A/3A/2A/1A Small	6
 - b) Prop Dad "Captain" Complimentary Tickets. One additional complimentary ticket will be included.
 - 3) If you do not receive the correct quantity of tickets, contact Mike Wallmark at the OSAA (503.682.6722 x226).

3. **EXPENSES:** osaa.org/forms/reimbursementformula.pdf

Team expenses will be paid by check at the conclusion of the winter sports season according to the 2007-08 Reimbursement Formula.

4. **LODGING AND VISITOR INFORMATION:** Schools are to make their own arrangements for lodging.

a. **Headquarter Hotel – Residence Inn-Lloyd Center:** marriott.com/hotels/travel/pdxlc-residence-inn-portland-downtown-lloyd-center/

The Residence Inn-Lloyd Center is the OSAA Headquarter Hotel for Dance/Drill at Memorial Coliseum and the University of Portland. Contact Shauna Noah, Sales Manager, at 503.288.1400 for special rate information. Remember to mention that you are an OSAA member school.

b. **Visitor Information:** www.pova.org

Visit the Portland Oregon Visitors Association (POVA) online or call them at 800.962.3700 for more information about dining, shopping, lodging, and more while in the Portland metropolitan area.

5. **SPECTATOR SEATING:** Spectators will all be located on one side of the arena. All teams will perform facing the same side.

6. **SPECTATOR CONDUCT AT OSAA SANCTIONED EVENTS:** (*OSAA Handbook, Executive Board Policies*)

"In addition to the general expectations included in the OSAA Constitution, Rule 3, that school officials "...shall take all reasonable measures to ensure that the school's students and supporters maintain a sportsmanlike attitude toward all events..." the following specific expectations regarding spectator conduct **at all OSAA sanctioned events, including regular and post season competition**, are provided: (*Revised Fall 2008*)

- a. **All cheers, comments and actions shall be in direct support of one's team. No cheers, comments or actions shall be directed at one's opponent or at contest officials. Some examples of inappropriate conduct or actions that are not permitted are: turning backs, holding up newspapers or jeering at cheerleaders during opposing team introductions; disrespecting players by name, number or position; negative cheers or chants; throwing objects on the floor.** (*Revised Fall 2008*)
- b. Spectators are not permitted to have signs or banners (larger than 8 ½ by 11 inches), confetti, balloons or glass containers. Spectators are required to wear shirts.
- c. Spectators are not permitted to have artificial noisemakers. Some examples of artificial noisemakers are Thunder Stix, cowbells, clappers and air horns.
- d. Spectators shall not be permitted to use vulgar/offensive **or racially/culturally insensitive** language. **Spectators shall not be permitted to engage in any racially / culturally insensitive action.** (*Revised Fall 2008*)

COACH / TEAM INFORMATION

Additional information is available on the OSAA website, www.osaa.org/dance/

PRE-STATE INFORMATION

1. **ENTRY FORM:** www.osaa.org/dance/

Online entry forms must be completed by Thursday, January 8, 2009. Schools will receive electronic confirmations as entries are received. The division designations will be posted on the OSAA website by noon on Friday, January 16.

2. **OPTIONAL PRE-STATE VIDEO PREVIEW.** *Each team has the option to submit a videotape/DVD of lifts and stunts the team intends to include in that year's Dance and Drill State Championship routine to the Tech Committee prior to state. Mail the preview materials to: Karalee Kylo, Technical Commissioner, 395 SE 14th Street, Canby, OR 97013.*

3. **MUSIC:** Music must be recorded on a clean cassette tape or compact disk and be clearly marked with the school and team name. Tapes must be recorded on quality sound systems – tapes recorded on portable sound systems will not work on Coliseum audio equipment. It is imperative that each team designate a music cue person to sit with the Music Technician during that team's rehearsal and performances. The music cue person must have an extra tape/CD of the music in hand during the performance. If live music is to be used, consult the DDCA Manual for limits and eligibility rules; also, clear with competition director prior to event.

4. **REHEARSAL:** Rehearsal and performance order will be posted on the OSAA website within two weeks following the division designations.

5. **SETS/PROPS:**

- a. The rehearsal schedule that will be posted on the OSAA website will specify the times when props may be delivered.
- b. Sets and props for teams in the SHOW divisions must be constructed before being brought into the arena area at the Coliseum.
- c. All sets/props must have carpet or rubber wheels on the bottom to protect the Coliseum floor. Carpeting must be attached in such a way that there are no nails, staples, etc., on the bottoms of the sets.
- d. Props and sets including floor coverings shall be constructed to fit through a standard gymnasium door. Dancers may not perform on anything higher than five feet tall. If you have questions, contact Prop Supervisor Vern Nickens – 503-698-3039.
- e. All special effects must be cleared through Mike Wallmark at the OSAA: 503.682.6722 x226. The Coliseum does not allow fog machines that use dry ice. Chemical fog machines are allowed but must be cleared through Mike and meet specific Coliseum requirements.

6. **MEDICAL RELEASE FORMS:** All coaches should carry Extra-Curricular Emergency Procedure Cards, or similar instructions for each team member in case of emergency.

7. **ADDITIONAL INFORMATION:** www.osaa.org/dance/

Consult this site frequently prior to the State Championships for any changes or final information. The following information will be posted to the OSAA website as it is completed:

- a. Performance Schedule
- b. Coliseum Rehearsal/Photo/Room Assignments – Lists rehearsal and photo times, and room assignments.
- c. Grande Finale Instructions – Please see to it that your team knows the routine prior to State. If you need a music tape, contact B.J. Cerny at 503.650.1305 or school 503.673.7607.
- d. Competition Personnel List

CHAMPIONSHIP SITE INFORMATION

1. **PACKET PICK-UP:** Coaches of teams with opening night performances on Friday may pick up packets including participant ribbons in the personnel room at the Coliseum anytime on Wednesday or Thursday.

- a. Participant Ribbons serve as passes for all performers. Participants must wear the ribbons or appear in costume at all times in order to clear security. All teams have assigned seats in the participant seating area. Team members with participation ribbons will be allowed to attend any of the sessions at either site.
- b. Please have non-participating team members enter through the back stage door and sit in the designated team sections.

2. **COLISEUM SECURITY:** Coliseum security personnel will go on duty at 12 noon. Security personnel will allow only "participant," "official," "mom," and "coach" passes access to the dressing area. Mom and coach passes will be mailed to schools to be distributed prior to the contest. Participant passes will be provided in the packet you will receive when your team arrives for rehearsal. Participant passes may be obtained by coaches at the personnel room at the Coliseum on the first day of the contest.

GENERAL SCHEDULE OF THE DAY

a. **Wednesday, March 18, 2009, Schedule**

5:30 a.m. – 7:30 a.m.	Show teams SET/PROP LOAD IN
7:30 a.m.	Prop Captain Meeting
7:45 a.m.	Clear Arena, Music Sound Check
8 a.m. – 10:45 a.m.	Rehearsals
10:45 a.m. – 12:30 p.m.	Break
11 a.m. – 12:30 p.m.	Coaches Meeting – Judges Room
12:30 p.m. – 4:30 p.m.	Rehearsals
4:30 p.m.	Doors open to the public.
5:30 p.m.	Round One begins.

b. Friday, March 20, 2009, Schedule

7 a.m.	Clear Arena, Music Sound Check
7:30 a.m. – 12 p.m.	Rehearsals - Coliseum
8:30 a.m. – 12 p.m.	Rehearsals – Chiles Center
12 p.m. – 1 p.m.	Break
12 p.m.	Coaches Meeting – Coliseum – Judges Room
12 p.m.	Coaches Meeting – Chiles Center – Hall of Fame Room
1 p.m. – 4:15 p.m.	Rehearsals – Coliseum
1 p.m. – 3:15 p.m.	Rehearsals – Chiles Center
4:15 p.m.	Doors open to the public.
5 p.m.	Round One begins – Coliseum DDCA Awards and Scholarship Winners, All-State Winners, Qualifying Teams
5:30 p.m.	Round One begins – Chiles Center DDCA Awards and Scholarship Winners, All-State Winners, Qualifying Teams

c. Final Day Schedule (Thursday, March 13, 2009 and Saturday, March 15, 2009)

1 p.m.	Coaches Meeting – Coliseum – Judges Room
1 p.m.	Coaches Meeting – Chiles Center – Hall of Fame Room
1:30 p.m.	Grand Finale Rehearsal, All-State Rehearsal
5:30 p.m.	Round Two begins – Thursday – Coliseum 4:30 p.m. Doors open to the public
5:30 p.m.	Round Two begins – Saturday – Chiles Center 4:30 p.m. Doors open to the public All-State Team Performs, Drill Down, Grand Finale, Trophy Presentations
5 p.m.	Round Two begins – Saturday – Coliseum 4 p.m. Doors open to the public All-State Team Performs, Drill Down, Grand Finale, Trophy Presentations

4. **COACHES SEATING:** Only coaches listed on the Official Entry Form will be eligible for seats in this section. All seats are reserved.
 - a. Coaches desiring to sit outside the coaches sections must purchase tickets. Tickets for spouses, children, and friends must be purchased.
 - b. A “coaches standing area” will be marked for coaches to view their teams during their performances only.
5. **TEAM SEATING:** Teams are to sit in the assigned seating area behind the performers across from the judges. After performance, teams must exit and enter seating area from the performance entry doors quietly and quickly between teams. Teams will need to wait outside the arena door for one team performance following their own before they will be able to re-enter the arena. Teams members will not be allowed to sit in the ticketed areas.
6. **PERSONNEL SEATING:** Personnel, moms and coaches will be issued complimentary tickets to wear in order to clear security. All complimentary ticket holders must also have reserved seat tickets in order to watch the performances. All seats are reserved.
7. **SOUND TECHNICIAN:** The technician will have a recorder/CD player. Each team must provide a “music cue person” to stand/sit by the technician during rehearsals and performance. Adjustments in sound/speed must be completed during your rehearsal time.
8. **MALE TEAM MEMBERS:** Male team members will be allowed in team areas. The boys dressing facility in the Coliseum is located in west wing. Only those boys involved in performance are to be in team areas. All team members must wear visible identification.
9. **DRESSING AREAS:**
 - a. Memorial Coliseum: Dressing areas will be closed to parents/friends until thirty minutes following the conclusion of announcements each night to allow time for changing. Please ask parents and friends from your team to wait patiently outside the dressing areas.

- b. Chiles Center: There are no assigned dressing areas. Teams that occupy an area should be in the area no sooner than one hour before performance time.

10. **ATHLETIC TRAINER:** The athletic trainer will not be available during rehearsals. An athletic trainer will be on call at each site starting at 4:30 and through the evening performances. Teams are asked to do any necessary taping of performers before performances. Teams must provide their own taping supplies. The athletic trainer will provide ice.

11. **PERFORMANCE:**

- a. **Coliseum:** Teams first report to the photo area. Teams may use the hallway to stretch and should be ready at least 15 minutes ahead of schedule to perform.
- b. **Chiles Center:** A floor or tarp will be placed in the upstairs track area opposite spectators for team warm-up and stretching.
 - 1) Please remain out of sight and quiet until the announcer says, "TEAM TAKE YOUR POSITION PLEASE."
 - 2) After performing, do not re-enter the arena floor while another team is performing. Wait until the team on the floor has performed, then enter together to assigned seating.

12. **COLISEUM AND CHILES CENTER RULES:**

- a. Please use common sense and good sportsmanship, i.e., no loud music in dressing areas or hallway.
- b. Except where signs are posted by the event staff, nothing may be taped to any walls in the building.
- c. Balloons are not allowed anywhere in the either facility.
- d. Shoes should be polished prior to coming to the contest. Fresh polish leave marks on the floor. Rosin and shoe polish are not to be used. Polish shoes before arriving and carry inside. REMEMBER: Teams are responsible for any damage to the floor including polish marks, scratches, etc.
- e. Coliseum:
 - a. Rose Quarter Catering is the exclusive caterer for the Rose Garden and Memorial Coliseum. If you are interested in ordering catering for your event, please contact the Catering Sales Manager at 503.797.9946
 - 1) The use of off-site catering is not permitted on the premises.
 - 2) The use of microwaves, crock-pots, refrigeration units, toasters, and hot plates is strictly prohibited.
 - b. Sets must be constructed in such a way that the Coliseum floor is protected from damage. Vern Nickens will individually check sets during rehearsal and require that unsatisfactory sets be modified to satisfy the Coliseum staff.

13. **GENERAL REHEARSAL INSTRUCTIONS:**

- a. Turn in blank "jump drive" with school clearly labeled for down-load of judge comments.
- b. Pick up packet containing final information upon arrival in the Personnel Room. Review the information and ask questions before you leave.
- c. Teams in each division will be allotted an equal amount of rehearsal time.
- d. Teams should plan to arrive at the arena at least 30 minutes before their scheduled rehearsal time.
- e. Timer will give "10 MINUTE" and "5 MINUTE" warning during rehearsal.

NOTE: SHOW – Set handlers need to begin moving sets during this time so the arena is cleared by the time your rehearsal ends.

- f. Have music cued up and ready to go.
- g. Have music cue person with extra tape/CD in hand at the sound table during rehearsal as well as during performances. Do NOT leave the extra tape/CD with the sound technician. Have your music cue person COMMUNICATE WITH THE SOUND TECHNICIAN!
- h. A member of the rehearsal staff will remain in the judging area during rehearsals equipped with headphones to communicate directly with the sound technician. You must be near enough to tell this person exactly what you want – more volume, treble, bass, etc. When all concerns and adjustments have been taken care of, notes will be recorded by the sound technician so your settings will be exactly the same during performances. Adjustments in sound/speed must be completed during your rehearsal time. You must have your music cue person at the sound table during performances.
- i. No one is allowed in the arena during rehearsals other than directors and personnel and the scheduled team.

14. **SET AND PROP INSTRUCTIONS:**

- a. You may move your sets into the arena storage areas on Wednesday, at the times marked on the practice schedule. Prop Supervisor Vern Nickens will be available to coordinate the arriving of sets/props and moving into the arena storage areas.
- b. Sets/props will be measured prior to or during your rehearsal.
- c. When placing your sets/props in the arena storage areas, place sets/props in rows all the way back to the wall, so you can retrieve and replace them without disturbing or blocking any other sets/props. Leave only enough space between sets so your set handlers can move between sets.
- d. All sets/props **MUST HAVE YOUR SCHOOL NAME ON THEM.**
- e. Any additional last minute fixing that needs to be done to your sets must be taken care of during your rehearsal time. Your parents/helpers and anyone else you need may attend your rehearsal.
- f. The set up and take down time of sets/props will come out of your rehearsal time.
- g. Be sure you have enough people to quickly and efficiently move your sets/props.
- h. There will be a Prop/Set Meeting at which each school should have a representative Wednesday morning at 7:30 am.
- i. If you have any prop/set questions, call Prop Supervisor Vern Nickens at 503-698-3039.

15. **SHOW PERFORMANCE INSTRUCTIONS:**

- a. Set/prop handlers must wear identification stating school and person's first name in order to pass Coliseum security on the floor.
- b. Your set/prop handlers should come down to your set during the break before the team prior to your team and wait as inconspicuously as possible while that team performs. It is very important that set/prop handlers avoid moving to or from sets while teams are performing.
- c. Move your set on at the same time the previous team is removing their set. Do not wait until they have cleared the floor. Time between performances should not exceed six minutes.

16. **SCORESHEETS:** Scoresheets will be available to coaches at the conclusion of the final round of the session in which their teams are competing.

17. **DRILL DOWN:** Each team may enter eight participants in the drill down competition. A traditional drill down will take place following the final round of performances on the second day of each session. Team members may participate in the drill down regardless of whether their team qualified to perform the final round. All participants must be in costume and shoes.

18. **ALL-STATE:** The All-State winners will be announced at the conclusion of the Preliminary Round of performances for each session. The All-State Team will rehearse and perform on the second day of the competition. All-State winners may perform regardless of whether their teams qualified for the Final Round. All-State winners must be in costume for the performance.

19. **GRAND FINALE:** The music "One" from "Chorus Line" is the official Grand Finale music. All teams may participate in the Grand Finale on the second night, regardless of whether qualified to perform in the final round. In order to participate in the Grand Finale, teams must:

- a. Know the routine prior to State.
- b. Participate in the Grand Finale rehearsal.
- c. Be in costume for the performance.

20. **EVALUATIONS:** At the conclusion of the Finals, all coaches may pick up any jump drives, evaluations, ribbons, etc. at the checkout area.

21. **AWARDS:**

- a. **Trophies:** Trophies will be presented to 50% of the teams in a division up to a maximum of five in each division.
- b. **All-State Medals:** Individual medals will be presented to members of the DDCA All-State team.

22. **STATE CHAMPIONSHIP RESULTS:** www.osaa.org/dance/

The judges' scores will be computer tabulated. Results will be posted to the OSAA website at the conclusion of the preliminaries indicating which teams are advancing to the Finals. Results for the Finals will be posted following the awards ceremonies. Please instruct your fans and local media to go there for official results.

SOUVENIR INFORMATION

Additional information is available on the OSAA website, www.osaa.org/dance/

1. SPORTS U MERCHANDISE: www.osaastore.com

- a. **Finals Site:** Sports U will be on-site at Memorial Coliseum and the University of Portland with a wide variety of Dance/Drill State Championship souvenir merchandise. Stop by the merchandise booth to purchase t-shirts, sweatshirts, letterman patches, lapel pins, hats and much more. Items not sold at the event will be available for purchase online after the state championships while supplies last.
- b. **Official Letterman Patches:** Get your official 2009 OSAA Dance/Drill State Championship letterman patch on-site at Memorial Coliseum and the University of Portland or by ordering online. Forget to get one last year? You can order an official letterman patch for any year in any OSAA activity by ordering online.
- c. **Sports U Contact Information:** Sports U is the official merchandise vendor of the OSAA. For more information, contact Sports U at 888.221.2051 or via email at erics@sportsu-store.com.

2. NORTHWEST SPORTS PHOTOGRAPHY (NSP): www.4nsp.com

- a. **Action and Awards Photos:** NSP will shoot action photos during all preliminary performances at Memorial Coliseum and the University of Portland. These action photos will be available for purchase during the Finals at both sites. Photos will also be taken during the awards ceremonies. Team pictures with awards may be taken in the arena following the awards ceremony. All action and award photos will be available online for purchase by Monday evening following the event.
- b. **Team Photos:** NSP will have a photographer available to shoot team photos. A Picture Schedule will be released once the practice order has been determined. Order forms will be sent to your school a week or so before State. Please distribute the order envelopes to your team a few days before the competition. Team photos will be available online for purchase by Monday evening following the event.
- c. **NSP Contact Information:** NSP is the official photographer of the OSAA. For more information, contact NSP at 800.446.5758 or via email at customerservice@4nsp.com.

3. NORTHWEST GAME FILMS (NWGF): www.nwgamefilms.com/video.asp

- a. **Division DVDs:** There will be separate DVDs for each division at both championship sites. Each DVD set will have all preliminary and final performances from that particular division, plus the All-State Performance, Drill Down, Grand Finale and Awards Presentation. DVDs are \$50 each, which includes shipping & handling. A portion of the purchase price will benefit the DDCA Scholarship Fund. Order on-site at the NWGF booth on the concourse level or online using the link above. Orders will ship 3 weeks after the event.
- b. **NWGF Contact Information:** Northwest Game Films is the official videographer of the OSAA. For more information, contact NWGF at 503.803.2874 or via email at info@nwgamefilms.com.

4. OSAA CHAMPIONSHIP PROGRAMS: www.osaa.org/souvenirs/programs.asp

Official Dance/Drill State Championship programs will be available at the OSAA merchandise booth for \$5. This year's program includes a state championship schedule, a roster and picture for each participating school, historical state championship records and an 11"x17" color map of all OSAA member schools. Forget to get yours at the event? Order online or by calling 503.682.6722.

5. MINI REPLICA TROPHIES: www.osaa.org/souvenirs/minitrophy.asp

The OSAA is proud to be able to offer mini replicas of the trophies presented at the OSAA State Championships. Mini replica trophies are 8" tall x 10" wide x 5" deep and make a great gift for coaches, students, parents, etc. Mini replicas can be produced for teams and individuals for any year in any OSAA activity. Each mini replica trophy is \$45 and that includes a personalized nameplate, shipping & handling. Order online or by calling 503.682.6722.

6. JOSTENS CHAMPION RINGS: www.osaa.org/souvenirs/jostens.asp

Team and individual champions can now celebrate their hard work, dedication and success with an Official Champion Ring from Jostens. Champion rings come in eight stone colors with a metal choice of either White Lustrum or Yellow Suncast. Customize the sides of your ring with your name, number, school or mascot. The OSAA logo and activity panel depicting your championship will decorate the sides of your Champion Ring. You may also order a Champion Ring from previous years. Contact your Jostens representative or call 800.839.7125 to order.